

THE ORISSA STATE RURAL ROAD AGENCY (OSRRA)

The Orissa State Rural Road Agency” (OSRRA) is an “Agency” registered under the Society Registration Act 1860 on 19.6.2003. The registered office of the Agency is in the Rural Development Department, Orissa Secretariat at Bhubaneswar. The area of operation of the Agency is whole of Orissa State. These Rules and regulations is called the “Rules of The Orissa State Rural Road Agency”.

Aims & objectives of the Agency:

For implementation of the PMGSY, Govt. of India is releasing funds to the State Govt. As per the guidelines formulated by Govt. of India for implementation of PMGSY, State Government have set up a State Level Autonomous Agency i.e. “The Orissa State Rural Road Agency (OSRRA)”, with a distinct legal status, registered under Registration of Societies Act, 1860, through which the Ministry of Rural Development is releasing funds to the State for implementation of PMGSY with the following objectives:

- (i) Approve all the project proposals under PMGSY received from the district before they are sent to Government of India for approval.
- (ii) Monitor and review implementation of Pradhan Mantri Gram Sadak Yojana.
- (iii) Receive funds from the Govt. of India for implementation of Pradhan Mantri Gram Sadak Yojana or any other funds relating to rural connectivity
- (iv) Select State Bank of India, Bhubaneswar Main Branch for receiving funds on behalf of OSSRA and maintains Accounts of the Pradhan Mantri Gram Sadak Yojana.

1. Governing Body:

The Governing Body of the The Orissa State Rural Road Agency is constituted as follows:-

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| (i) Minister, Rural Development. | - | President |
| (ii) Chief Secretary, Orissa | - | Vice-President. |
| (iii) Development Commissioner, Orissa | - | Member |
| (iv) Agriculture Production Commissioner, Orissa | - | Member |
| (v) Principal Secretary, Finance Department | - | Member |
| (vi) Commissioner-cum-Secretary, P.R. Deptt. | - | Member |
| (vii) Commissioner-cum-Secretary, R.D. Deptt. | - | Member |
| (viii) Chief Engineer, Rural Works-II | - | Member |
| (ix) Director and Addl. Secretary, R.D. Deptt. | - | Member Secretary |

2. Executive Committee:

For smooth implementation of Pradhan Mantri Gram Sadak Yojana (PMGSY), The Orissa State Rural Road Agency (OSRRA) have constituted an Executive Committee to implement the policy and decision of the Governing Body and other functions as laid

down in the Memorandum of Association and Rules and Regulations of the OSRRA. Accordingly the Executive Committee of the Orissa State Rural Road Agency has been constituted having following members.

1. Minister, Rural Development - Chairman
2. Chief Secretary - Vice Chairman
3. Commissioner-cum-Secretary, P.R.Deptt. - Member
4. Commissioner-cum-Secretary, R.D.Deptt. - Member
5. Chief Engineer, RW-II - Member
6. Director, RD & Ex-Officio Addl. Secy., - Member-convener.
R. D. Department

3. Membership:

- (i) The members shall hold office as ex-officio members.
- (ii) The Governing body can co-opt any officer/person to be the Member of the Governing body or of the Executive Committee of the Agency.

4. Termination of membership:-

The membership of a member of the Agency shall stand terminated when he/she ceases to hold the office or appointment.

5. Power & Functions of the office bearers:-

(A) President & Vice-President:-

- (i) The President will preside over the meeting of the Governing body and Executive Committee and in his/her absence the Vice-President will preside.
- (ii) They will exercise any other power as may be entrusted by the Governing Body.

(B) Member-Secretary:

- (i) All executive and financial power of the Agency shall vest on the Member Secretary,
- (ii) He/she shall be responsible for planning; implementation and monitoring the activities as would be guided and decided by the Agency.
- (iii) He/she will exercise and discharge such duties as may be delegated to him by the President/Vice-President or the Governing Body of the Agency.
- (iv) He/she will be responsible for opening and operating the Bank Accounts of the Agency.

6. Power & functions of the Agency:-

(A) Governing Body:-

- (i) Overall policy guidance and coordination of the programme implementation at the district level.

- (ii) Ensure coordination with various Departments, agencies connected with implementation of Pradhan Mantri Gram Sadak Yojana.
- (iii) Approve and sanction the Annual Plan and the Budget.
- (iv) Make, alter and revise Rules and regulations of the Agency.
- (v) Co-opt any person to be the Member of the Governing Body and/or Executive Committee.
- (vi) Any other function that would be necessary to achieve the goal of the Agency.

(B) Executive Committee:-

- (i) Implement the policy and decision of the Governing Body.
- (ii) Monitor the progress and flow of funds for effective implementation of the Pradhan Mantri Gram Sadak Yojana in Orissa.
- (iii) Issue direction to the implementing Agencies for accelerating the progress and ensure quality.
- (iv) Ensure implementation of the instructions, orders issued by NRRDA and Ministry of Rural Development with regard to implementation of PMGSY.
- (v) Authorise opening of separate Bank Account in the State level and release of funds to the Project Implementation Units at the district level in conformity with the guidelines issued by the Govt., of India.
- (vi) Review and monitor proper maintenance of the roads constructed under PMGSY and can raise/ receive funds for this purpose with the approval of the Governing Body and State Government.
- (vii) Any other function that may be specifically delegated by Governing Body.

7. Meeting of the Agency:

- (i) The Governing Body/ Executive Committee of the Agency shall meet as often as may be considered necessary for the transaction of the business of the agency, provided that the Governing Body shall meet at least once in 6 (six) months and Executive Committee shall meet at least once in 3(three) months.
- (ii) The meeting of the Agency shall be held at such date and time as may be fixed by the Member Secretary in consultation with the President/ Vice President.
- (iii) At least one-week notice shall be given for convening a meeting. An extraordinary meeting may, however, be called at a shorter notice.
- (iv) The President and in his absence the Vice-President for the Governing Body or the Member Secretary for the Executive Committee will preside over every meeting of the Agency.

- (v) All decisions will be taken by majority vote of members present and voting.

10. Quorum

The minimum quorum for a meeting will be 4 (four) members provided that at least one between President/Vice-President and Member-Secretary shall be present in the meeting.

11. Emergency Power of the President, Vice-President & Member-Secretary

Nothing in these rules & regulations shall prevent the President/Vice-President and Member Secretary from exercising all powers of the Agency in case of emergencies for furtherance of the objectives of the Agency and action taken shall be reported to the Agency in the next Governing Body & Executive Committee.

12. Proceedings of the meeting:

- (i) All business of the Agency as far as possible will be recorded as proceeding of the Agency.
- (ii) All disputed questions shall be determined by majority votes. Each member shall have one vote and in case of equality of votes the President shall have a second casting vote.
- (iii) The proceedings of the meeting of the Agency shall be circulated to all members.

13. Funds of the Agency and Accounts

The fund of the Agency shall consist of following

- (i) Grants received from Govt. of India.
- (ii) All money received by way of grants, transfer or in any other manner from any other source.

14. Management of funds:-

- (i) All money received from the Govt. of India shall be credited to the Account of the Agency opened for the purpose in the Nationalized Bank.
- (ii) Release of funds to the Project Implementation Units at the District level will be regulated as per the guidelines formulated by the Govt. of India.
- (iii) Funds will be drawn by cheques which will be signed by the Member Secretary as and when required.

15. Accounts and audit:

- (i) The accounts of the Agency will be maintained as per the direction issued by MORD Govt. of India.
- (ii) The Accounts of the Agency shall be audited by a Chattered Accountant or other qualified persons or agency who shall be appointed by the Govt. of India/ State Govt. in R.D. Deptt. in the manner prescribed by the MORD, Govt. of India.
- (iii) The monthly account showing the allotment and expenditure shall be prepared and submitted to Govt. of India in the manner prescribed by the MORD, Govt. of India.

- (iv) Utilisation certificate in respect of grant received from the Govt. of India and other sources for different programme shall be sent to the Ministry of RD.Deptt and other agency along with the audited statement of accounts.

16. Assets

A Statement showing the inventory of fixed assets held by the Agency at the end of each financial year shall be sent to Govt. of India and Government of Orissa along with the annual statement of accounts. No depreciation shall be charged and the value of the assets will be shown at the original cost with accounts.

17. Authentication

All orders and decision of the Agency shall be authenticated by the signature of the President/Vice-President and all other papers/ documents shall be authenticated by the signature of the Member Secretary.

18. Directions of Central / State Government.

The Agency shall carry out such directions as may be issued to it from time to time by the Government of India or State Government. It shall furnish to the Govt. of India or the State Govt. such reports, returns and other information as may be required by them from time to time.

19. General/ Legal Action.

- (i) The Agency may sue or may be sued in the name of the Member Secretary.
- (ii) The income & property of the Agency derived, shall be utilised towards the promotion of the objectives there-of, subject, nevertheless, to financial discipline in respects of the expenditure of grants imposed by the Central/State Government from time to time.
- (iii) No portion of the income and property of the Agency shall be paid or transferred directly and indirectly by way of dividend, bonus or otherwise to any person or organisation who at any time was or has been Member of the Agency.
- (iv) In the event of winding up or dissolution of the Agency and after satisfactory setting of its liabilities, all remaining assets shall not be paid to or distributed among with the Members or any of them but shall be disposed in such manner as the Central/ State Govt. may determine.

20. Amendment to the Rules & Regulation

The rules and regulation of the Agency shall be amended by the Governing Body with prior approval of the Govt.