

## Chapter-2 (Manual-1) Particulars of Organisation, Functions and Duties.

### 2.1. Objective/purpose of the public authority.

The aims and objectives of the public authority are

- (a) Implementation of provisions of the Motor Vehicle Act-1988 and the rules framed there under.
- (b) Collection of Taxes and Fees for motor vehicles,
- (c) Regulation of passenger and goods transport.
- (d) Formulation of policy.
- (e) Fixation and Regulation of tariff on goods and passengers transport.
- (f) Facilitating passenger services to the traveling public
- (g) Control of Traffic Accident offences.
- (h) Issue of driving licenses and Registration Certificate by RTAs.
- (i) Imparting Driving training to educated unemployed youths with a view to creating opportunities for self employment.
- (j) Check over interstate vehicles
- (k) Road Safety and Awareness measures.
- (l) Traffic Survey.
- (m) Use of CNG/LPG as auto fuel
- (n) Setting up of Auto LPG Dispensing (ALDS) Centre and supply of conversion kits
- (o) Pollution control measure
- (p) Reciprocal Transport Agreements with the neighbouring states.
- (q) Grant of permits by RTAs and STA to stage carriages, Interstate vehicles and goods vehicles.
- (r) Restructuring of OSRTC
- (s) Expansion and development of Railways Net-Work in the State.
- (t) Legislative measures on Road Transport.

### 2.2. Mission/ Vision Statement of the public authority.

- (a) Computerization of the office of the Secretariat establishment .
- (b) Computerization of office of STA, RTOs and Boarder check gates.
- (c) Propagation and observance of Road Safety measures .
- (d) Propagation and observance of Population Control measures.
- (e) Imparting driving training to the educated unemployed youths in order to create opportunities for self employment.
- (f) Passenger traffic survey in different routes to assess the requirement of additional stage carriage services.
- (g) Draft Survey Work on “Buses in Orissa present and future”.
- (h) Facilitating amenities to passengers
- (i) Expansion of railways net-work in the state.
- (j) Use of LPG as auto fuel, setting up of ALDS and supply of conversion kits
- (k) Restructuring of OSRTC
- (l) Formulation of State Transport Policy.
- (m) Formation of Transport Policy.

### 2.3. Brief history of the public authority and context of its formation.

Transport Department as it exists today was originally a part of Supply Department, Subsequently it was functioning under Works Department. Taking into account spiraling increase in the number of vehicle clogging roads, economic progress, urbanization, industrialization and change in the quality of life of the people, it was felt necessary to create a separate Department to look after Commerce & Transport affairs of the State and regulate Road Transport and Traffic affairs, Commerce & Transport Department came into existence during the financial year 1971-72.

#### 2.4/ 2.5. Duties, main activities/functions of the public authority.

The most important work of the Department is to implement provisions of the Motor Vehicle Act, 1988 and the rules framed thereunder, collection of taxes and fees on Motor Vehicles, regulation of tariff on goods and passenger transport by road, to provide passenger services to the traveling public, expansion and development of Railways Net Work in the State.

The regulatory function under Motor Vehicle Act and rules are performed by the Transport Commissioner, Cuttack who is Ex-officio Chairman of the State Transport Authority, Orissa. Collection of M.V. Taxes, fees and fines, issue and renewal, of permits, registration of Motor Vehicles, issue of license and enforcement activities are some of the works in the capacity of chairman, State Transport Authority.

The State Transport Appellate Tribunal function as the appellate forum against the decisions of the State Transport Authority and the Regional Transport Authority. It also functions as the Second Motor Accident Clams Tribunal for the Central Revenue Division. Two more Second Motor Accident Clams Tribunals are located at Sambalpur and Berahampur for the purpose of adjudicating open claims for compensations in respect of accident involving death of / bodily injury to persons arising out of the use of Motor Vehicle or damages to any property of third party or both.

The driving training school, Bhubaneswar imparts driving training of Motor Vehicle to educated unemployed youth in order to create opportunities for self employment.

The Rail Co-ordination directorate has been functioning since 1979. It co-ordinates between the State Government and the Ministry of Railways, Government of India as well as zonal Railways. It looks over expansion of Rail net work by way of new Broad Gauge Rail link, provision of passenger amenities like introduction of new trains, reservation of berths under state quota, supply of wagons/ tanks for carriage of essential goods and commodities during emergency.

The Orissa State Transport Corporation (OSRTC) established under the R.T.C. Act., 1950, commenced its business of passenger transports services from 15.5.74. It has been providing transport facilities to general public and concessional transport facilities to the students/ cultural associations/ freedom fighters/ accredited journalists and physically handicapped persons etc.

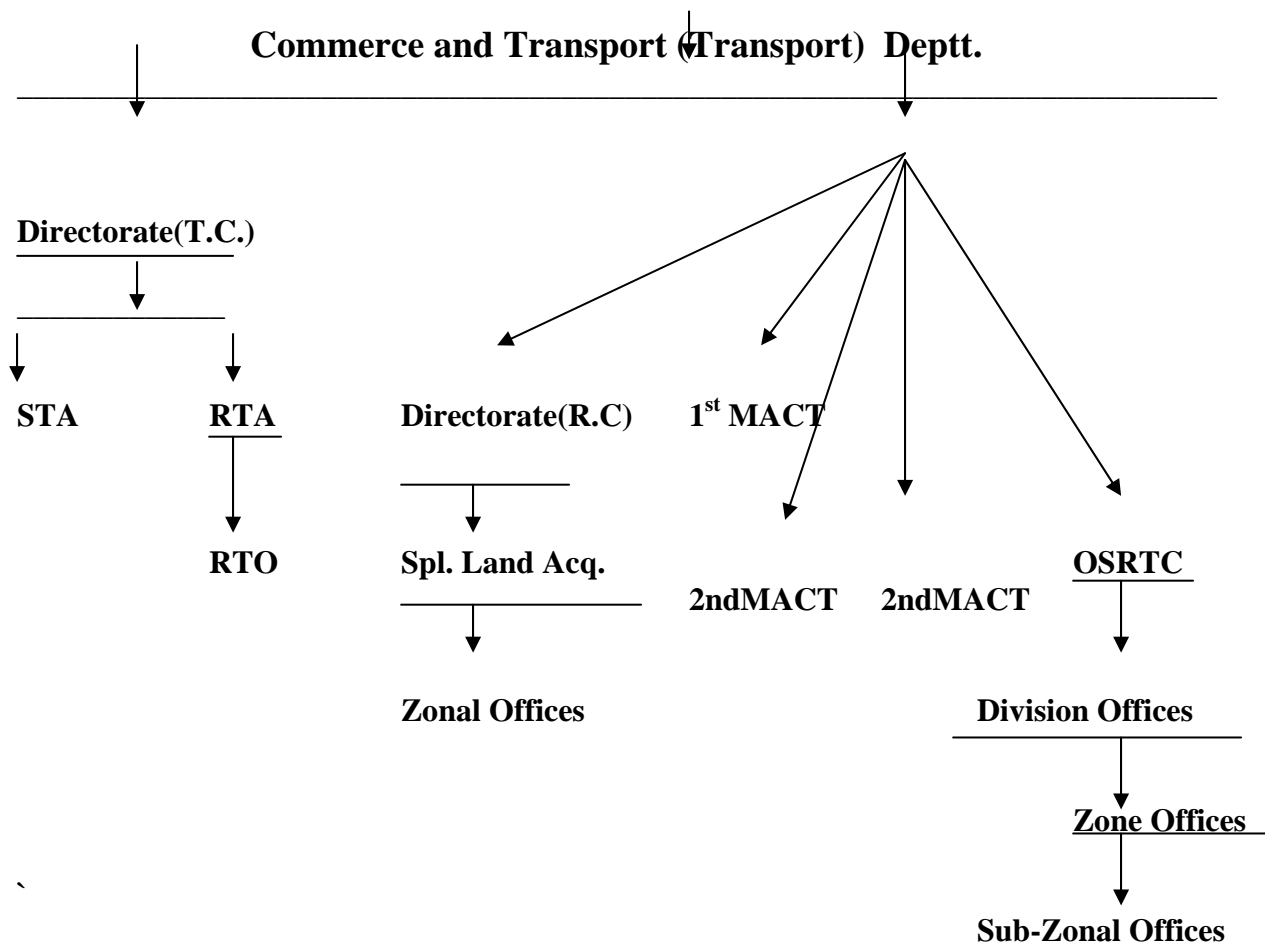
#### 2.6. List of services being provided by the public authority with a brief write-up on them.

The department renders services in different fields, such as

- (i) Collection of taxes and fees for Motor Vehicles.
- (ii) Regulation of passengers and goods transport in the State.
- (iii) Regulation of tariff on goods and passengers in the State.
- (iv) Facilitating passenger services to the traveling public.
- (v) Control of traffic accident offences.

- (vi) Issue of driving licenses.
- (vii) Control over inter state vehicles plying in the state.
- (viii) Imparting training to un-educated youths with a view to creating opportunities for self employment.
- (ix) Road Safety and Awareness measures.
- (x) Pollution Control measures.
- (xi) Grant of permit for stage carriages, inter state vehicles and goods vehicles.
- (xii) Traffic survey.
- (xiii) Concessional Transport facilities to the students/ freedom fighters/ accredited journalists and physically handicapped persons.
- (xiv) The Rail Co-ordination directorate has been functioning since 1979. It co-ordinates between the State Government and the Ministry of Railways, Government of India as well as zonal Railways. It looks over expansion of Rail net work by way of new Broad Gauge Rail link, provision of passenger amenities like introduction of new trains, reservation of berths under state quota, supply of wagons/ tanks for carriage of essential goods and commodities during emergency.

2.7. Organisation Structure Diagram at various levels namely Secretariat directorate, region, district, block etc.



## 2.8. Expectation of the public authority from the public:

The public are required to co-operate with the deptt. in implementing its plans, programmes & policies . They should obey the rules and regulations relating to traffic control, driving vehicles, uses of driving licenses , timely payment of fees, pollution control measures , safeguard the public property etc.

## 2.9. Arrangements and methods made for seeking public participation /contribution:

Meetings, workshops and discussions are held with different private vehicle owners association for improvement of transport facilities, Voluntary organizations, NGOs and general public are associated on pollution free measures and road safety measures . For fixation of bus fares/truck fares recommendation of the technical committee consisting of seven members including four from members of public is taken into consideration. The OSRTC board also associates members of public for deciding its developmental works. There are also members of public in the state transport authority. Such as technical committee for revision of bus fare.

## 2.10 Mechanism available for monitoring the service delivery and public grievance resolution:

Official business in the deptt. is performed strictly as per guide lines provided in the Orissa Secretariat Instructions and other related circulars, instructions , guidelines issued from time to time. Every section in the deptt. is manned by a supervisor officers to ensure timely delivery of services. Periodical reviews are made to watch performance of the section.

## 2.11. Address of the main office and other offices at different level:

Postal address of the main office, attached/subordinate office/field units etc.

- A. Commerce & Transport(Transport) Department  
Government of Orissa.  
Orissa Secretariat.  
Bhubaneswar-751001
- B. Office of The Transport Commissioner, Orissa, Cuttack.

### **ZONAL OFFICES**

- (i) Office of Dy. Commissioner Transport, Central Zone Cuttack
- (ii) Office of Dy. Commissioner Transport, Northern Zone Sambalpur
- (iii) Office of Dy. Commissioner Transport, Southern Zone Berhampur
- (iv) Office of The Principal Driving Training School, Bhubaneswar.

### **REGIONAL OFFICES**

- (i) Office of the Regional Transport Officer, Balasore
- (ii) Office of the Regional Transport Officer, Bhubaneswar

- (iii) Office of the Regional Transport Officer, Bolangir
- (iv) Office of the Regional Transport Officer, Chandikhol
- (v) Office of the Regional Transport Officer, Cuttack
- (vi) Office of the Regional Transport Officer, Dhenkanal
- (vii) Office of the Regional Transport Officer, Ganjam
- (viii) Office of the Regional Transport Officer, Kalahandi
- (ix) Office of the Regional Transport Officer, Keonjhar
- (x) Office of the Regional Transport Officer, Koraput
- (xi) Office of the Regional Transport Officer, Mayurbhanj
- (xii) Office of the Regional Transport Officer, Phulbani
- (xiii) Office of the Regional Transport Officer, Puri
- (xiv) Office of the Regional Transport Officer, Raurkella
- (xv) Office of the Regional Transport Officer, Sambalpur
- (xvi) Office of the Regional Transport Officer, Sundergarh
- (xvii) Office of the Regional Transport Officer, Bargarh
- (xviii) Office of the Regional Transport Officer, Raygada
- (xix) Office of the Regional Transport Officer, Angul
- (xx) Office of the Regional Transport Officer, Gajapati
- (xxi) Office of the Regional Transport Officer, Jagatsinghpur
- (xxii) Office of the Regional Transport Officer, Bhadrak
- (xxiii) Office of the Regional Transport Officer, Jharsuguda
- (xxiv) Office of the Regional Transport Office, Nawarangpur
- (xxv) Office of the Regional Transport Officer, Nayagarh
- (xxvi) Office of the Regional Transport Officer, Nuapada

- C. Office of STAT, Orissa, Cuttack.
- D. Office of Second Motor Accident Claims Tribunal, Sambalpur.
- E. Office of Second Motor Accident Claims Tribunal, Berhampur.
- F. Office of Chairman-cum-Managing Director, OSRTC-Bhubaneswar.

**DIVISIONAL OFFICES**

- (i) Office of-Divisional Manager OSRTC, Bhubaneswar
- (ii) Office of-Divisional Manager OSRTC, Berhampur
- (iii) Office of-Divisional Manager OSRTC, Sambalpur
- (iv) Office of-Divisional Works Engineer, Berhampur
- (v) Office of-Divisional Works Engineer, Bhubaneswar
- (vi) Office of Works Engineer, Cuttack

**ZONAL OFFICES**

- (i) Office of-District Transport Manager, Bhubaneswar
- (ii) Office of-District Transport Manager, Cuttack
- (iii) Office of-District Transport Manager, Berhampur
- (iv) Office of-District Transport Manager, Jaypur
- (v) Office of-District Transport Managers, Sambalpur
- (vi) Office of-District Transport Managers, Bargarh

**G. Office of Commissioner Rail-Coordination & Special Secretary to Govt, C&T (T) Dept.**

- (i) Special Land Acquisition Officer, Daitari- Bansapani Rail Link, Keonjhar
- (ii) Special Land Acquisition Officer, Lanjigarh-Bhawanipatna Rail Link, Bh Patna
- (iii) Special Land Acquisition Officer, Khurdha Rd-Bolangir Rail Link, Khurda
- (iv) Special Land Acquisition Officer, Haridaspur-Paradeep Rail Link, Kendrapara
- (v) Special Land Acquisition Officer, Cuttack-Paradeep (Doubling) Project, JS Pur
- (vi) Special Land Acquisition Officer, Talcher- Sambalpur Rail Link, Sambalpur

## 2.12 Working hours of the office

Normal working hour of the deptt. is 10 A.M. to 5 P.M. on all working days .During emergency, the offices remain opened beyond office hours , Sundays and holidays.