

Chapter-17 (Manual-16)

Information available in an electronic form.

Orissa Motor Vehicle Department owns its website enriched with entire central motor vehicle Act, central motor vehicle Rule, Orissa motor vehicle Rule and Orissa Motor Vehicle Taxation Rules. The website provide single window information of Static and dynamic nature about the department. It is available at [http: Orissa gov. in/transport](http://Orissa.gov.in/transport).

Similarly information on unit wise performance, Route performance, financial performance and Inventory control of OSRTC is available in electronic database format.

Chapter-18 (Manual-17)

Particulars of the facilities available to citizens for obtaining information.

Policy decisions taken by the Department are normally made available to citizens through Gazette Notifications, Resolutions, Memorandums etc. Orders/decisions involving public interest are also circulated through press note; Govt. Websites etc. members of public desiring information under Right to Information Act, 2005, can also avail the same by submitting applications for the purpose.

Chapter-18 (Manual-17)

Other useful Information

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| Frequently asked Questions and their Answers by Public | Other than collecting taxes and fees for Motor Vehicles under the provisions of the Motor Vehicle Acts and Rules framed thereunder, facilitating passenger services to the traveling public is one of the most important functions of the Department. It is natural for the public in general to enquire about passengers services available to them for traveling on bus routes, prevailing fares and freights for passengers for State Carriages, concessions available, if any, to the passengers and other related issues. It is therefore felt necessary to disseminate certain additional information relating to the activities of the Department for information of general public. | |
| 1. | Issue of new permits and renewal of old permits to both passengers and goods vehicle in the State level | T.C.-cum-Chairman, STA, Orissa, Cuttack is competent to issue such permits. |
| 2. | Issue of new permits and renewal of old permits to both passengers and goods vehicle in the District level | Regional Transport Authorities is competent to issue such permits. |
| 3. | Registration of Motor Vehicles | R.T.Os are competent to register M.Vs. |
| 4. | Issue of Driver's licenses | R.T.Os. are competent to issue D.Ls. |
| 5. | Issue of Conductor's licenses | R.T.Os are competent to issue Conductor's licences |
| 6. | Collection of M.V.Taxes | R.T.As are competent to collect M.V.Taxes |
| 7.(i) | Rate of fare for ordinary Buses | Rs.0.44 Per K.M. per passenger subject to a minimum of Rs.2/- respective of K.M. travelled |
| (ii) | Rate of fare for Express Buses | Rs.0.46 Per K.M per passenger subject to a minimum of Rs.5/- respective of K.M. travelled |
| (iii) | Rate of fare for Deluxe Buses | Rs.0.60 Per K.M per passenger subject to a minimum of Rs.13/- respective of K.M. travelled |
| (iv) | Rate of fare for Deluxe A.C. Buses | Rs. 0.74 Per K.M per passenger subject to a minimum of Rs.13/- respective of K.M. travelled |

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| 8. | Concession of fare available to the totally blind person or orthopedically handicapped persons or mentally retarded persons on stage carriages | 50% to 100% |
| 9.(i) | Rate of fare for Stage-I Town buses | Upto 1 to 3 K.M. Rs.3.90 w.e.f. 11.7.05 Exceeding 3 K.M. but not exceeding 6K.M.=Rs.4.30 |
| (ii) | Rate of fare for Stage-II Town buses | Upto 6 K.M. Rs.4.30 w.e.f. 11.7.05 Exceeding 3 K.M. but not exceeding 10K.M.=Rs.4.90 |
| (iii) | Rate of fare for Stage-III Town buses | Upto 10 K.M. Rs.4.90 w.e.f. 11.7.05 Exceeding 3 K.M. but not exceeding 15K.M.=Rs.5.40 |
| (iv) | Rate of fare for Stage-IV Town buses | Upto 15 K.M. Rs.5.40 w.e.f. 11.7.05 Exceeding 3 K.M. but not exceeding 20K.M.=Rs.7.30 |
| (v) | Rate of fare for Stage-V Town buses | Upto 20 K.M. Rs.7.30 w.e.f. 11.7.05 Exceeding 3 K.M. but not exceeding 25K.M.=Rs.9.30 |
| 10. | Concession of fare available to the students, totally blind persons, orthopedically handicapped persons or mentally retarded persons. | 50% to 100% |

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|-----|--|---|
| 11. | Number of border check gates functioning in the State with their location | <p>25</p> <ol style="list-style-type: none"> 1. Jaleswar 2. Laxmannath 3. Bahalda 4. Cakasuliapada 5. Jamsola 6. Bileipada 7. Nalda 8. Biramitrapur 9. Taparia 10. Talijhore 11. Kanaktora 12. Samardora 13. Loharchati 14. Upperjunk 15. Boriguma 16. Chandili 17. Chatwa 18. Dandasara 19. Raighar 20. Sunki 21. Ch-Balarampur 22. Girisola 23. Surula 24. Kereda 25. Laxmidunguri |
| 12. | What are the different Road Safety Programmes observed during the Road Safety Week | <p>Holding of meetings, seminars, workshops on Road Safety, training to Transport Drivers, eye-testing camps and different awareness programmes are observed during Road Safety Week.</p> |

| 13. | <p>Registration of Vehicles</p> <p>The following data will indicate the number of vehicles newly registered in the last three years-</p> <table border="1" data-bbox="298 260 1500 449"> <thead> <tr> <th>Year</th> <th>During the Year</th> <th>Registered as on</th> <th>On Road</th> </tr> </thead> <tbody> <tr> <td>2004-05</td> <td>1,46,006 (up to Dec,2004)</td> <td>16,63,212 (as on 31-12-04)</td> <td>13,64,259 (as on 30-9-04)</td> </tr> <tr> <td>2005-2006</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2006-2007</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Registration Process:- Every vehicle possessed on ownership is required to be registered with the State Transport Authority. Details of procedure for registration of vehicles can be accessed through the information disseminated by the STA or thorough personal contact with them Similarly, details of M.V. Taxes, fees and process of realization can be accessed through the information disseminated by the S.T. or through personal contact with them.</p> | | | Year | During the Year | Registered as on | On Road | 2004-05 | 1,46,006 (up to Dec,2004) | 16,63,212 (as on 31-12-04) | 13,64,259 (as on 30-9-04) | 2005-2006 | | | | 2006-2007 | | | | |
|-----------|---|-------------------------------|------------------------------|------|-------------------|-------------------|--|-------------------------|------------------------------|-------------------------------|------------------------------|-----------|-----------|------------|---------|-----------|--|---------|--|--|
| Year | During the Year | Registered as on | On Road | | | | | | | | | | | | | | | | | |
| 2004-05 | 1,46,006 (up to Dec,2004) | 16,63,212 (as on 31-12-04) | 13,64,259 (as on 30-9-04) | | | | | | | | | | | | | | | | | |
| 2005-2006 | | | | | | | | | | | | | | | | | | | | |
| 2006-2007 | | | | | | | | | | | | | | | | | | | | |
| 14. | <p>Issue of Permits</p> <p>Number of permanent permits and temporary permits issued during last three years are given below:</p> <table border="1" data-bbox="298 779 1500 968"> <thead> <tr> <th>Year</th> <th>Permanent permits</th> <th>Temporary permits</th> </tr> </thead> <tbody> <tr> <td>2004-05</td> <td>20,000 (Provisional)</td> <td>62,000 (Provisional)</td> </tr> <tr> <td>2005-2006</td> <td></td> <td></td> </tr> <tr> <td>2006-2007</td> <td></td> <td></td> </tr> </tbody> </table> | | | Year | Permanent permits | Temporary permits | 2004-05 | 20,000 (Provisional) | 62,000 (Provisional) | 2005-2006 | | | 2006-2007 | | | | | | | |
| Year | Permanent permits | Temporary permits | | | | | | | | | | | | | | | | | | |
| 2004-05 | 20,000 (Provisional) | 62,000 (Provisional) | | | | | | | | | | | | | | | | | | |
| 2005-2006 | | | | | | | | | | | | | | | | | | | | |
| 2006-2007 | | | | | | | | | | | | | | | | | | | | |
| 15. | <p>Driving Training School and Driving Licenses issue.</p> <p>The Driving Training School has been established in the year 1974 with a view to impart driving training to the outsider as well as Government drivers. During the last 3 years driving licenses issued in favour of successful candidates have been given in enclosed statement.</p> <table border="1" data-bbox="298 1115 1500 1304"> <thead> <tr> <th>Year</th> <th>No. of Candidates</th> </tr> </thead> <tbody> <tr> <td>2004-05</td> <td>Selection of candidates have completed recently.</td> </tr> <tr> <td>2005-2006</td> <td></td> </tr> <tr> <td>2006-2007</td> <td></td> </tr> </tbody> </table> <p>The R.T.O.s also have issued driving licenses to the general public. The detailed position are given below:</p> <table border="1" data-bbox="298 1377 1500 1493"> <thead> <tr> <th>Year</th> <th>Drivers</th> <th>Conductors</th> </tr> </thead> <tbody> <tr> <td>2005-06</td> <td></td> <td></td> </tr> <tr> <td>2006-07</td> <td></td> <td></td> </tr> </tbody> </table> <p>Driving Training facilities:- Educated unemployed youths may contact the Principal Driving Training School, Bhubaneswar for details about facilities available for learning driving training in that Institute.</p> | | | Year | No. of Candidates | 2004-05 | Selection of candidates have completed recently. | 2005-2006 | | 2006-2007 | | Year | Drivers | Conductors | 2005-06 | | | 2006-07 | | |
| Year | No. of Candidates | | | | | | | | | | | | | | | | | | | |
| 2004-05 | Selection of candidates have completed recently. | | | | | | | | | | | | | | | | | | | |
| 2005-2006 | | | | | | | | | | | | | | | | | | | | |
| 2006-2007 | | | | | | | | | | | | | | | | | | | | |
| Year | Drivers | Conductors | | | | | | | | | | | | | | | | | | |
| 2005-06 | | | | | | | | | | | | | | | | | | | | |
| 2006-07 | | | | | | | | | | | | | | | | | | | | |
| 16. | (i)No. of fitness certificate issue to different Transport vehicles during 2006-07. | | | | | | | | | | | | | | | | | | | |
| | (ii) No of fitness certificate cancelled to different Transport vehicles, during 2006-07 | | | | | | | | | | | | | | | | | | | |
| | iii)No of fitness certificates cancelled-during 2006-07 | | | | | | | | | | | | | | | | | | | |

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|-----|---|--|
| 17. | Number of weigh Bridges at check gates as on 31.03.2004. | Jamsola-4 Girisola-2 Laharchati-1 Laxannath-1 Biramitrapur-1 Sunki-1 Bhubaneswar-1 <hr/> Total = 11 |
| 18. | Number of Pollution centers installed as on 31.03.2004. | 50 |
| 19. | (i) No of MAC cases disposed off by the State Transport Appellate Tribunal, Cuttack during 2003-04. | 646 |
| | ii)No. of MAC cases disposed off by 2 nd MACT, Sambalpur during-2003-04 | 1018 |
| | iii)No. of MAC cases disposed off by 2 nd MACT, Berhampur during 2003-04 | 205 |
| 20. | No. of OSRTC Divisions in the State as on 31.3.04 | 3 |
| 21. | No. of OSRTC Zones in the State as on 31.3.04 | 6 |
| 22. | Total operational K.M. during 2003-04 | 253,00,000K.M. |
| 23. | Number of routes under operation by OSRTC | 117 |
| 24. | Route distance covered by OSRTC | 37,172 K.M. |
| 25. | No. of services under operation by OSRTC | 121 |
| 26. | Daily operational K.M. scheduled | 79,553 |
| 27. | Fleet strength as on 31.3.04 | 259 |
| 28. | Route of accidents caused by OSRTC buses per lakh K.M. during 2003-04 | 0.17 |
| 29. | No. of accidents caused by OSRTC buses , during 2003-04. | 42 |
| 30. | No. of Rail projects under operation for expansion of rail net work. | 6 |

31. Procedure for seeking information:-

Application form:-

Citizen desirous of any information may apply for so in the following form to the Public Information officer, with application fee Rs.20/-(Rupees Twenty) only in shape of Treasury Challan under Head of Account "0070- Other Administrative services-60-other services- 101- Receipt from Central Government for Administration of Central Act and Regulations- 9916710- fees and fines – Under Right to Information Act 2005" or cash. A person whose name appears in the latest list of persons below poverty line is not required to pay any application fee, for which he has to produce B.P.L. Card.

A filled in application for information under section 6(I) of the Right to Information Act,2005 is placed below for reference.

Government of Orissa
Commerce & Transport (TRANSPORT) Department

- : -

NOTIFICATION

Bhubaneswar, dated the 5th June, 2008.

No.LC-II-Gen-21/08: 4741/T. In exercise of the powers conferred by sub-section (1) of section 67 of the Motor Vehicles Act, 1988(59 of 1988) and supersession of the notification of the Government of Orissa in the Commerce & Transport(Transport) Department No.13209/T. dated the 30th September,1997,the State Government having regard to the provisions of clauses(a) to (d) of the said sub-section do hereby issue the following directions to the State Transport Authority, Orissa and Regional Transport Authorities, namely:-

DIRECTIONS

The fares for contract carriages in the category of Motor Cabs (cars and three wheeler Auto-rickshaw) plying in the State of Orissa shall be fixed as specified in the Schedule below with effect from the date of issue of this Notification.

SCHEDULE

| Serial No. | Category of Motor Cabs | Rate of Fare | |
|------------|---|---|---------------------------|
| | | For First Kilometre | For subsequent kilometres |
| (1) | (2) | (3) | (4) |
| 1. | All Motor Cars (except Luxury & A.C. cars) | Rs.10.00 Subject to a minimum of Rs.30.00 for the first 3 K.Ms or part thereof. | Rs.5.88 |
| 2. | Luxury & A.C. cars | Rs.13.00 Subject to a minimum of Rs.40.00 for first 5 K.Ms of part thereof | Rs.6.88 |
| 3. | Detention charges (a) if detained for complete hours. (b) If detained for half an hour or less than an hour. | Rs.30.00 per hour Rs. 15.00 for that part of the hour. | |
| 4. | For night service Journey i.e. from | 20% of the above rate shall be charged extra. | |

10.00 P.M. to 6.00
A.M.

5. Auto-rickshaw Rs.6.00 Rs.3.18

6. POINT WISE FARE FROM BHUBANESWAR RAILWAY
STATION PLATFORM NO.1 SIDE.

| Place | Taxi Fare | | Auto Fare (in rupees) |
|----------------------|-----------------------|-------------------|--------------------------|
| | Non AC (in rupees) | AC (in rupees) | |
| 1 | 2 | 3 | 4 |
| Rammandir Square | 57 | 66.5 | 15 |
| Satyanagar | 60.5 | 70.5 | 19.5 |
| Rupali Square | 60.5 | 70.5 | 19.5 |
| Vanivihar | 60.5 | 70.5 | 19.5 |
| Saheed Nagar | 60.5 | 70.5 | 19.5 |
| Jharpada | 79.5 | 92.5 | 29 |
| Rasulgarh | 95 | 110.5 | 37 |
| Mancheswar | 110.5 | 128.5 | 45 |
| Palasuni | 110.5 | 128.5 | 45 |
| Bomikhal | 95 | 110.5 | 37 |
| VSS Nagar | 110.5 | 128.5 | 45 |
| Kalpana Square | 60.5 | 70.5 | 19.5 |
| Cuttack Road | 79.5 | 92.5 | 29 |
| BJB Nagar | 95 | 110.5 | 37 |
| Budheswari temple | 95 | 110.5 | 37 |
| Baragada BRIT Colony | 110.5 | 128.5 | 45 |
| Lewis Road | 110.5 | 128.5 | 45 |
| Lingaraj temple | 126 | 146.5 | 53 |
| Vivekananda Marg | 110.5 | 128.5 | 45 |
| Tankapani Road | 126 | 146.5 | 53 |
| Old Town | 126 | 146.5 | 53 |
| Forest Park | 95 | 110.5 | 37 |
| Ganga Nagar | 110.5 | 128.5 | 45 |
| Air Port | 110.5 | 128.5 | 45 |
| Palaspalli | 110.5 | 128.5 | 45 |
| Pokhariput | 126 | 146.5 | 53 |
| Rajmahal | 57 | 66.5 | 15 |

| | | | |
|----------------------|-------|-------|------|
| Capital Hospital | 60.5 | 70.5 | 19.5 |
| OUAT | 110.5 | 128.5 | 45 |
| Siripur | 110.5 | 128.5 | 45 |
| Khandagiri | 135 | 157 | 57.5 |
| Jagamara | 135 | 157 | 57.5 |
| Tomanda | 144.5 | 168 | 62.5 |
| Unit-1 | 60.5 | 70.5 | 19.5 |
| Unit-2 | 60.5 | 70.5 | 19.5 |
| Unit-3 | 60.5 | 70.5 | 19.5 |
| Unit-4 | 79.5 | 92.5 | 29 |
| Unit-5 | 79.5 | 92.5 | 29 |
| Unit-6 | 79.5 | 92.5 | 29 |
| Unit-7 | 60.5 | 70.5 | 19.5 |
| Unit-8 | 110.5 | 128.5 | 45 |
| Unit-9 | 60.5 | 70.5 | 19.5 |
| CRP | 110.5 | 128.5 | 45 |
| Baramunda Bus Stand | 126 | 146.5 | 53 |
| Fire Station | 126 | 146.5 | 53 |
| Jayadev Vihar Square | 110.5 | 128.5 | 45 |
| Acharya Vihar Square | 95 | 110.5 | 37 |
| NICO Park | 79.5 | 92.5 | 29 |
| Kalinga Stadium | 95 | 110.5 | 37 |
| MLA Colony | 79.5 | 92.5 | 29 |
| Secretariat | 60.5 | 70.5 | 19.5 |
| State Guest House | 60.5 | 70.5 | 19.5 |
| Kharavela Nagar | 57 | 66.5 | 15 |
| Ashok Nagar | 57 | 66.5 | 15 |
| Nayapalli | 126 | 146.5 | 53 |
| May Fair Hotel | 126 | 146.5 | 53 |
| Swosti Plaza hotel | 126 | 146.5 | 53 |
| Crown Hotel | 110.5 | 128.5 | 45 |
| Presidency Hotel | 110.5 | 128.5 | 45 |
| ISCON Temple | 110.5 | 128.5 | 45 |
| Swosti Hotel | 57 | 66.5 | 15 |
| Big Bazar | 57 | 66.5 | 15 |
| Marrion Hotel | 57 | 66.5 | 15 |
| Kalinga Ashoka Hotel | 60.5 | 70.5 | 19.5 |
| Pantha Nivas | 79.5 | 92.5 | 29 |

| | | | |
|------------------------|-------|-------|------|
| Suryansh Hotel | 126 | 146.5 | 53 |
| Triumph Hotel | 60.5 | 70.5 | 19.5 |
| Patia | 135 | 157 | 57.5 |
| KIITs | 135 | 157 | 57.5 |
| Sailashree Vihar | 135 | 157 | 57.5 |
| Maitri Vihar | 135 | 157 | 57.5 |
| Rail Vihar | 135 | 157 | 57.5 |
| Rail Kunja | 135 | 157 | 57.5 |
| New Government Colony | 135 | 157 | 57.5 |
| OMFED Square | 135 | 157 | 57.5 |
| Planeterium | 95 | 110.5 | 37 |
| OCAC | 95 | 110.5 | 37 |
| Fortune Tower | 126 | 146.5 | 53 |
| Satyam Computer | 126 | 146.5 | 53 |
| Utkal University | 79.5 | 92.5 | 29 |
| Ravi Talkies Road | 126 | 146.5 | 53 |
| Samantrapur | 135 | 157 | 57.5 |
| Koushalya Ganga (CIFA) | 144.5 | 168 | 62.5 |
| PMG Square | 79.5 | 92.5 | 29 |
| Market Building | 79.5 | 92.5 | 29 |
| IDCO Tower | 60.5 | 70.5 | 19.5 |
| BJB College | 95 | 110.5 | 37 |
| Ramadavi College | 60.5 | 70.5 | 19.5 |
| Reserve Bank | 95 | 110.5 | 37 |
| Bapuji Nagar | 60.5 | 70.5 | 19.5 |
| Governor's House | 110.5 | 128.5 | 45 |
| Gopabandhu Square | 110.5 | 128.5 | 45 |
| NALCO Nagar | 126 | 146.5 | 53 |

NOTE: An additional amount of Rs.15.00 for care & Rs.2.00 for tree wheeler Autorickshaws shall be charged towards Service Charges by the concerned Car & Auto-rickshaw Owners Associations and proper printed receipt indicating the vehicle number, fare and other particulars shall be issued to the passengers.

By order of the Governor
P.K. Mallick
Deputy Secretary to Government.

To

The Public Information Officer-cum- Under Secretary to Govt. Commerce and Transport(Transport) Department.

1. Full name of the applicant - Sri Lalit Kumar Samal
2. Father/Spouse Name - Dusashan Samal
3. Permanent address - Village/P.O./Via-Govindpur Kuchery,
Dist- Kendrapara.

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| 4. | Particulars in respect of Identity of the applicant. | (Authenticated copy of electoral photo identity card/passport or any other document in support of the citizenship of the applicant) |
| 5. | Particulars of information solicited. | |
| | (a) Subject matter of information. | Pension case of erstwhile State Transport Service employees deputed to OSRTC |
| | (b)The period to which the information relates | 2004 calendar year |
| | (c)Specific details of information required | Copy of letter addressed to Accountant General Orissa, according sanction of final pension in favour of Sri Madhab Swain, Conductor (Retd.) O/o.- D.T.M., OSRTC-Bhadrak |
| | (d)Whether information is required by post or in person. (The actual postal charges shall be included in providing information) | By post |
| | (e)In case by post (Ordinary, registered or speed) | Registered post |
| 6. | Address to which information will be sent & in which form | Sri Lalit Kumar Samal At/P.O./Via: Govindpur Kuchey. Dist: Kendrapara Information as requested for may be sent in the form of Typed copy. |
| 7. | Was the information provided earlier | No. |
| 8. | Is this information not made available by the public Authority. | No. |
| 9. | Do you agree to pay the required fee | Yes |
| 10. | Have you deposited application fee (If yes-details of such deposit) | Yes Treasury chhallan No.53 dt.5.11.05 (Copy enclosed) |
| 11. | Whether belongs to BPL Category, have you furnished the proof of the same. | Not applicable |

Place- Govindpur Kuchery.
Date: 30.11.2005

Full Signature of the applicant
Address: At/PO/Via: Govindpur Kuchery.
Dist: Kendrapara

Fees

Fees/ Amount to be charged for providing information.

PART-I

| (A) | Application fee | Rate to be charged | Mode of deposit |
|-------|--|-------------------------------|------------------------|
| (i) | Application fee seeking information | Rupees twenty per Application | Treasury Challan/ cash |
| (ii) | Application fee for 1 st Appeal | Rupees forty | Court fee stamp |
| (iii) | Application fee for 2 nd Appeal | Rupees fifty | Court fee stamp |

PART-II

| (B) | Amount to be charged for providing information | | |
|-------|--|--|---------|
| (i) | Inspection of documents | Rupees fifteen per each hour or fraction thereof | By cash |
| (ii) | A 4 size paper for each folio | | |
| (a) | Typed copy/ photocopy per page | Rupees five | By cash |
| (b) | Print out from computer per page | Rupees ten | By cash |
| (iii) | CD with cover | Rupees one hundred per CD | By cash |
| (iv) | Floppy Diskette (1.44 MB) | Rupees one hundred per Floppy | By cash |
| (v) | Maps & Plans | Reasonable cost to be fixed by P.I.O. depending upon the cost of labour and material and equipment and other ancillary expenses. | By cash |
| (vi) | Video Cassette/ Microfilm/ Microfiche | -do- | By cash |
| (vii) | Certified sample of material | -dO- | By cash |

N.B: Proper and authenticated money receipt to be issued for all cash payment. The office is to state the cash receipt No. on the application Form

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| Right of the citizen in case of denial of information and procedure to appeal. | Any person who does not receive a decision within the time specified in sub-section (1) or Clause (a) of Sub-Section (3) of Section 7, or is aggrieved by a decision of PIO, may within thirty days from the expiry of such period or from receipt of such a decision prefer an appeal to the Departmental. First appellate Authority. The departmental appellate authority may admit the appeal after the expiry of the period of thirty days if satisfied that the appellant was prevented by sufficient cause for filing the appeal in time. |
| | A second appeal against the decision of the 1 st appellate authority can be made before the State Information Commissioner within ninety days from the date on which the decision should have been made or was actually received. The state Information Commissioner may however admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time. |
| | Models of application in prescribed form to be submitted before the appellate Authority under Section 19 of the RTI Act-2005 is placed below. |

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Form of Memorandum of Appeal to the first Appellate Authority under Section 19 (1) of the Act.

From

(Applicant's Name & address)

Before

The First Appellate Authority

1. Full name of the Appellant :
2. Address:
3. Particulars of Public Information Officer:
4. Date of receipt of the order appealed against:
5. Last date for filing the appeal:
6. Particulars of information
 - (a) Nature and subject matter of the information required:
 - (b) Name of the office or Department to which the information relates:
7. The grounds for appeal:
(Details if any to be enclosed in separate sheet)

Verification

I, _____ Name of the appellant, son of /daughter of / wife of _____ hereby declare that the particulars furnished in the appeal are to the best of my knowledge and belief, true and correct and that I have not suppressed any material fact.

Signature of the Appellant
Place:
Date:

To

Name and address of Appellate Authority

Second Appeal under Section 19. (3) of the Act.

From

(Applicant's Name & address)

To

The State Information Commission

1. Full name of the Appellant :
2. Address:
3. Particulars of the first Appellate Authority :
4. Date of receipt of the order appealed against:
5. Last date for filing the appeal:
6. Particulars of information
 - (a) Nature of subject matter of the information required:
 - (b) Name of the office or Department to which the information relates:
7. The grounds for appeal:
(Details if any to be enclosed in separate sheet)

Verification

I, _____ Name of the appellant, son of /daughter of / wife of _____
hereby declare that the particulars furnished in the appeal are to the best of my knowledge and belief,
true and correct and that I have not suppressed any material fact.

Signature of the Appellant

Place:

Date:

DEPARTMENT O.S.R.T.C., BHUBANESWAR

| Office | P.I.O.'s | Telephone No. | A.P.I.O. | Telephone No. |
|--|-----------------------------------|---------------|--|---------------|
| Head Office | Law Officer | 2530317 | M.I.S, Manager | 2530719 |
| Bhubaneswar | D.T.M. (A) Bhubaneswar | 2354039 | A.T.M. (A) Bhubaneswar | 2354039 |
| Cuttack Zone | D.T.M. (A) Cuttack | 2312823 | A.T.M. (A) Cuttack | 2312823 |
| Sambalpur Zone | D.T.M. (A) Sambalpur | 2520860 | Jr. Accountant, Sambalpur | 2520860 |
| Baragarh Zone | D.T.M. (A) Baragarh | 233123 | Head Clerk, Baragarh | 2233123 |
| Jeypore Zone | D.T.M. (A) Jeypore | 2231740 | S.S.M. Jeypore | 2231740 |
| Berhampur Zone | D.T.M. (A) Berhampur | 2354059 | Jr. Berhampur | 2354069 |
| Angul Zone | D.T.M. (A) Angul | 230555 | Jr.Clerk, Angul | 230555 |
| Vizianagaram Zone | D.T.M. (A) Vizianagaram | 224119 | Sr. Clerk, Vizianagaram | 224119 |
| Bhanjanagar Zone | D.T.M. (A) Bhanjanagar | 2241010 | Sr. Clerk, Bhanjanagar | 2241010 |
| Bhawanipatna Zone | D.T.M. (A) Bhawanipatna | 230696 | Audit Asst. Bhawanipatna | 230696 |
| Bolangir Zone | D.T.M. (A) Bolangir | 232340 | S.M. Bolangir | 232340 |
| Rourkela Zone | D.T.M. (A) Rourkela | 2476063 | Jr. Accountant Rourkela | 2476063 |
| Keonjhar Zone | D.T.M. (A) Keonjhar | 255407 | Jr. Clerk Keonjhar | 255407 |
| Padmapur Zone | D.T.M. (A) Padmapur | 223463 | Sr. Clerk Padampur | 223463 |
| Works Engineer, Central Store, Cuttack | Works Engineer, C/W, Cuttack | 2312166 | Sr. Asst. C/s Cuttack | 2312166 |
| Works Engineer, C/W, Sambalpur | Works Engineer, C/W, Sambalpur | 2400779 | Sr. Asst. C/w Sambalpur | 2400779 |
| Works Engineer, C/W, Berhampur | Works Engineer, C/W, Berhampur | 2203774 | Jr. Accountant, Works Engineer, Berhampur | 2203772 |

Appellate Authority
General Manager, (Admn.)
OSRTC,
Phone No.2530908,
Fax No. 2530719
E.Mail. osrtc@ori.nic.in

**OFFICE OF THE TRANSPORT COMMISSIONER, CUM-CHAIRMAN, STA, ORISSA
CUTTACK**

Name designation and other particulars of Public Information Officers.

| Sl. No. | Designation of Officer | Postal Address | Telephone No | E-Mail Address |
|---------|---------------------------|--------------------|--------------|----------------|
| 1. | J.C.T. (Tax) STA, Orissa, | T.C.-Cum-Chairman, | 0674-2607176 | Nil |

| | | | | |
|----|--|--|--|-----|
| | Cuttack | STA, Orissa At-Rajaswa Bhawan, P.O: Chandinichak, Cuttack-2 | | |
| | List of A.P.I.O. | | | |
| 2. | Asst. Secretary, STA, Orissa, Cuttack | T.C.-Cum-Chairman, STA, Orissa At-Rajaswa Bhawan, P.O: Chandinichak, Cuttack-2 | 0671-2607292 Ext. 120 | Nil |
| | List of Appellate Authority | | | |
| 3. | Secretary, STA, Orissa, Cuttack | T.C.-Cum-Chairman, STA, Orissa At-Rajaswa Bhawan, P.O: Chandinichak, Cuttack-2 | 0671-2607292 Ext. 103 0671-2608288 | Nil |

**OFFICE OF THE SPECIAL LAND ACQUISITION OFFICER DAITARI-BANSPANI RAIL
LINK: KEONJHAR.**

| | | | |
|----|--|---------------------|--------------|
| 1. | Sri Gourahari Behera, OAS Spl. L.A.O., D.B. Rail Link, Keonjhar | P.I.O. | 06766-253619 |
| 2. | A.D.M. Keonjhar | Appellate Authority | 06766-255474 |