

**GOVERNMENT OF ORISSA  
FINANCE DEPARTMENT**

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**Memo No.GIS-II-1178/07 44674(370) /F. Bhubaneswar, Dt. 16.11.07**

**To**

**All Departments of Government**  
**All Heads of Departments**  
**All Revenue Divisional Commissioners**  
**All Collectors**  
**Registrar, Utkal University, Vani Vihar Bhubaneswar**  
**Registrar, Sambalpur University, Jyotivihar, Sambalpur**  
**Registrar, Berhampur University, Bhanjavihar, Berhampur**  
**Registrar, Orissa University of Agriculture & Technology,**  
**Bhubaneswar**  
**Secretary, Board of Secondary Education, Orissa, Cuttack/**  
**Secretary, Council of Higher Secondary Education, Orissa,**  
**Bhubaneswar**  
**All Executive Officers of Municipal Corporations/ Municipalities /**  
**NACs of the State.**

**Sub: Deposit of premium in favour of the employees under G.I.S. and sanction of assured sum to the legal heir(s) of the deceased employees for premature death of the employees while in service.**

Sir,

It has come to the notice of Government that in several cases the Drawing and Disbursing Officer of the establishment and the employees concerned do not take timely action for sanction and deposit of required amount of premium under the G.I.S after enhancement/ fixation of pay of the employees on promotion, revision of pay, sanction of increment etc. As a result, large number of death cases under short deposit are referred to Finance Department for sanction and payment of full benefits to the legal heir(s) of the deceased employees. Besides, some legal heir(s) of the deceased employee are filing cases in different Courts with claims for full benefits under the scheme even if timely deposit of the required amount of premium has not been made during the life time of the deceased employees.

Sanction of the sum assured under G.I.S is interlinked with timely deposit of required amount of premium prior to the death of the employee. It is, therefore, the exclusive responsibility of the D.D.O to ensure that up-to-date and timely deposits are made in respect of each employee working in the establishment concerned under the G.I.S. This is absolutely necessary to provide financial protection to the family members of the employee concerned in case of his/her sad and sudden demise while in service.

With a view to avoiding any lapse on this account with necessary scrutiny and adequate vigilance, the Government, after careful consideration, have been pleased to decide that the D.D.O. henceforward, shall submit a certificate in the pay bill every month that the required premium amount in respect of all the employees of his establishment under the G.I.S has been sanctioned and deducted from the salary of each employee in whose favour the pay of the month is being drawn and its timely deposit shall be ensured by him. The concerned D.D.O. shall be squarely responsible for non-deposit of G.I.S. premium at enhanced rate. In case of any liability accruing to the State for non-deposit of the enhanced premium in time, the same would be recovered from the concerned D.D.O.

The above procedure shall be effective from 1.1.2008 and in the salary bill for the month of December, 2007 drawn in January, 2008.

Yours faithfully,

Sd/-

Principal Secretary to Government

Memo No. 44675(169) /F. Dated

Copy forwarded to All Treasury Officers/All Sub-Treasury Officers/All Special Treasury Officers for information and necessary action.

They are directed to ensure receipt of the above certificate in each and every pay bills of the D.D.Os. Pay Bill(s) without aforesaid certificate from the concerned D.D.O(s) will not be entertained in any case till the same is received.

Sd/-

Additional Secretary to Government

Memo No. 44676(4) /F. Dated 16.11.07

Copy forwarded to the Accountant General(A&E) Orissa, Bhubaneswar/ Director, Treasuries & Inspections, Orissa, Bhubaneswar/ Secretary, Orissa Legislative Assembly, Bhubaneswar/ Secretary to the Governor, Orissa for information and necessary action.

Sd/-

Additional Secretary to Government

Memo No. 44677(3) /F. Dated 16.11.07

Copy forwarded to the Principal, Madhusudan Institute of Accounts & Finance, Bhubaneswar/Commissioner, Gopabandhu Academy of Administration, Bhubaneswar/Under Secretary to Government, Finance (Accounts) Department for information and necessary action.

Sd/-

Additional Secretary to Government

Memo No. 44678(60) /F. Dated 16.11.07

Copy forwarded to all Branches of Finance Department for information and necessary action.

Sd/-

Additional Secretary to Government

Memo No. 44679 /F. Dated 16.11.07

Copy alongwith soft copy forwarded to Shri S.K. Tripathy, Head, Portal Group, CCF, Secretariat, Bhubaneswar for information and necessary action.

Sd/-

Additional Secretary to Government