

**O.C.S.(PENSION) FORM 15**

[(See rule 73 (1) and 75,76)]

FORM FOR ASSESSING AND SANCTIONING FAMILY PENSION/DEATH GRATUITY  
IN CASE OF DEATH WHILE IN SERVICE (TO BE SENT IN DUPLICATE IF PAYMENT IS  
DESIRED IN A DIFFERENT UNIT OF ACCOUNTING CIRCLE)

**PART-I**

- 1 Name of the deceased Government  
Servant
- 2 Father's name (and also husband's name  
in the case of female Government  
servant).
- 3 Date of birth (by Christian era)
- 4 Date of death (by Christian era)
- 5 Religion
- 6 Permanent Address
- 7 Last appointment including name of  
establishment
- 8 (i) Total period of Military Service for  
which pension or gratuity was  
sanctioned.  
(ii) Amount and nature of any  
pension/gratuity received for the  
Military Service.
- 9 Amount and nature of any pensionary  
benefit received for previous civil  
service.
  - (i) Amount of pension
  - (ii) Amount of retirement gratuity
  - (iii) Amount of family pension
- 10 Government under which service has  
been rendered in order of employment.
- 11 Date of beginning of service
- 12 Date of ending of service
- 13 Length of gross services (12-11)
- 14 Total periods of non-qualifying service  
(i+ii+iii+iv)
  - (i) Interruption in service condoned. From To
  - (ii) Extraordinary leave not  
qualifying for pension.

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- (iii) Period of suspension not treated as qualifying service.
  - (iv) Any other service not treated on qualifying service.
- 15 Total qualifying service.  
(13 – 14)
- 16 Emoluments in terms of rule 48.
- 17 Proposed amount of family Pension with period.
- |                       |     |  |      |  |     |
|-----------------------|-----|--|------|--|-----|
| (i) At enhanced rate. | Rs. |  | From |  | To  |
| (ii) At ordinary rate | Rs. |  | From |  | To. |
18. Proposed amount of death gratuity. Rs.
- 19 Outstanding Government dues for recovery from death gratuity-
- i. Licence fee for Government accommodation.
  - ii. Balance of house building, conveyance or other advance.
  - iii. Over payment of pay and allowances including leave salary.
  - iv. Any other assessed dues and the nature thereof.
20. Amount held over from gratuity pending assessment of any of the above Government dues.
21. Amount of provisional sanction accorded-
- (i) Amount of family pension
  - (ii) Amount of death gratuity
  - (iii) Amount of outstanding Government dues out of Col.19 recovered from provisional gratuity.
22. Pension to whom family pension is payable-
- (i) Name
  - (ii) Relationship with the deceased Government servant/pensioner.
  - (iii) Full postal address
23. (i) Name of the guardian who will receive payment of family pension/ death gratuity in case of minor(s).

(ii) Relation with the deceased Government servant/pensioner.

(iii) Full postal address.

24. Persons to whom death gratuity is payable when valid nomination subsists-

- (i) Name
- (ii) Relationship
- (iii) Amount or share of death gratuity
- (iv) Full postal address

25. Persons to whom death gratuity is payable when valid nomination does not subsist-

Sl. No.	Name	Relationship with the deceased	Amount or share payable	Full postal address
1	2	3	4	5
1				
2				
3				
4				
5				
6				

26. Name of Treasury/Special Treasury/Sub-Treasury for payment

27. Head of Account to which family pension/death gratuity are debitable.

Signature with designation of the Head of Office

