

विभा पुरी दास

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भारत सरकार

कार्मिक और प्रशिक्षण विभाग

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

नार्थ ब्लॉक, नई दिल्ली 110001

Government of India

Department of Personnel & Training

Ministry of Personnel, Public Grievances
and Pensions

North Block, New Delhi 110001

D.O. No.372/25/2008-AVD-III

Dated: January 6, 2009

Dear Chief Secretary,

Nominations of officers are invited for appointments on deputation to the posts of Chief Vigilance Officers in Central Public Sector Undertakings etc. It may be noted that these posts are non-Central Staffing Scheme posts.

2. The duties and responsibilities of Chief Vigilance Officers are briefly enumerated below: -

- i. The Chief Vigilance Officer has been authorized to decide upon the existence of vigilance angle in a particular case at the time of registration of complaint.
- ii. The Chief Vigilance Officer should screen all the complaints before referring them to CBI.
- iii. Attending the quarterly meeting with Zonal Joint Director of CBI for preparation of "Agreed List".
- iv. Monitoring on corruption, malpractices and misconduct on the part of employees and to take remedial action.
- v. Closely monitoring the case related to criminal misconduct of employees and coordinating with the CBI for expeditious disposal of such cases.

3. The posts for Chief Vigilance Officers' (CVOs) in the Central Public Sector Undertakings (PSUs) are filled up as per the procedure laid down in the comprehensive guidelines issued vide this Department's OM No. 372/8/99-AVD.III, dated 18th January 2001 which is also available on this Department's web-site. The guidelines are, however, under revision.

4. A tentative list of vacancies of Chief Vigilance Officers in Central Public Sector Undertakings etc. that are presently available and likely to arise during the year 2009 is available on this Department's web-site.

5. The batches of officers sponsored for Joint Secretary level posts should be empanelled to hold Joint Secretary/equivalent post at the centre. The officers to be sponsored for the post of Director should have completed 14 years of service and should have been granted the Non-Functional Selection Grade in the cadre.

6. It may please be ensured that the officers sponsored should have completed the required 'cooling off' period before they are recommended for a second deputation. The officers once sponsored should not be allowed to withdraw subsequently and it will be the responsibility of the cadre controlling authorities to ensure the release of the officers in the event of their final selection. Failure to take up the appointment on the part of the officer will lead to debarment for 5 years along with its attendant consequences. It is also pointed out that it is not only the failure to take up the appointment, but also withdrawal after a panel has been recommended by the Department that leads to debarment for 5 years. It is, therefore, important that only applications of willing officers may be forwarded.

7. The tenure of an officer in the post of Chief Vigilance Officer would be 5 years in a Public Sector Undertaking.

8. The officer on appointment to the post of Chief Vigilance Officer in Central Public Sector Undertakings is not entitled to general pool accommodation but would be eligible for accommodation provided by the concerned Public Sector Undertaking, as per guidelines issued by the Department of Public Enterprises, from time to time.

9. If an officer does not join within one month of issue of his appointment order, his appointment would be treated as cancelled and the officer concerned would stand debarred from Central deputation for a period of five years from the date of issuing orders of his appointment. Further, the officer would also be debarred from being considered for deputation on foreign assignments/consultancies abroad during the period of debarment. The officers who are debarred from Central deputation should not be sponsored for consideration for these posts till they complete their debarment period/become eligible for consideration.

10. While sponsoring the names of willing officers, it may also be indicated alongside each name, a maximum of three location(s)/station(s) in which the officer may like to be considered for placement. The current pay scale of the officers and the actual pay being drawn at the time of sending the name should also be indicated. Once an officer gives the choice of location/station, then as far as possible that officer would be considered for posting in any Public Sector Undertaking in that particular location/station. However, the officer may be posted at any place in India. It has been noticed in the past that while sponsoring names, preference has been shown for a particular PSU in a particular region. It is clarified that such requests cannot be entertained and officers are required to indicate only their options for place of postings. Officers sponsored will remain under consideration for posting for the period of one year only.

13. The details of this circular are also available on Department's web site at URL <http://persmin.nic.in>.

14. I shall be grateful if you could arrange to forward names of suitable and willing officers for consideration for the posts of CVO for the year 2009, drawn up (in the prescribed proforma I-II) keeping in view the above mentioned requirements and suitability criteria along with updated CR dossiers and vigilance clearance of the sponsored officers, latest by 28th February 2009.

With regards,

Yours sincerely,

Sd/-

(Vibha Puri Das)

To
Chief Secretaries of all State Governments.

Copy to:

The Central Vigilance Commissioner, Central Vigilance Commission, Satarkata Bhawan, GPO Complex, INA, New Delhi 110023.


(Vibha Puri Das)

[Click here for Proforma-I](#)

[Click here for Proforma-II](#)

[Click here for Vacancy Position](#)