

भारतीय लोक  
प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110 002



INDIAN INSTITUTE OF  
PUBLIC ADMINISTRATION

I.P. ESTATE, RING ROAD, NEW DELHI-110 002 (INDIA)



Dr. K. Malaisamy  
17 Member of Parliament (RS), Vice-President and  
Chairman, Standing Committee, IIPA.

19/7/10  
12/3/10

March 4, 2010

Confidential

Dear Sh. Mishra,

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ANNJ  
16/9/10

Sp. Secy GA

Chief Secretary  
Delhi

As you are aware, Indian Institute of Public Administration (IIPA) is an autonomous body functioning closely with the Government and providing vital policy inputs in the emerging areas of governance. Over the years since its inception, leading and eminent civil servants, distinguished educationist and prominent persons in public life have been associated with it.

2. The Institute is on the look out for a suitable successor for the present Director, Shri B. S. Baswan, whose term of appointment ends in the last week of June, 2010. As is the practice, the Search Committee to be appointed for this purpose will consider names of suitable persons for consideration. Certainly, we will appreciate receiving names of suitable persons that you may like to recommend for the position. We are essentially looking for someone with (a) familiarity with administrative and managerial sectors as well as in related spheres and areas of development; (b) flair for innovative thinking and projection in both administration and management; (c) capacity to mobilise resources, both financial and human; and (d) skills and temperament requisite for frequent dialogues and negotiations with the Government, Public Bodies, Educational Institutions, etc. on matters of concern to the Institute and general good; (e) genuine aptitude and interest in academic work with qualities of leadership and capacity for team work.

3. Director IIPA is a senior position which is at par with that of Additional Secretary or Secretary to the Government of India. The upper age limit to hold the office of the Director is 65 years. We would prefer someone with experience and maturity which is usually expected of a person who has worked in administrative or professional areas for about thirty years or more. Though the post of Director IIPA had been held earlier by Senior IAS (Retired) Officers, I need hardly add that our choice is not restricted to any particular service. Educationists or Academicians, Professionals of repute and standing with academic aptitude, experience and contribution and adequate organizational abilities are also given consideration that they deserve. The initial tenure of appointment is usually 3 years. But extension for another two years is permissible by the Executive Council, other things being equal. Besides the salary, the Director is entitled to rent free & reasonably furnished accommodation as well as a staff car for official use and to a limited extent for personal purposes.

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4. I would therefore appreciate receiving from you the names of suitable and willing person(s) preferably along with their C.V. indicating their educational qualifications, service particulars, experience details etc. Your reply may please be marked "**Confidential**" and may reach me preferably within a fortnight or so.

With kind regards

Yours Sincerely,



(K. Malaisamy)

Shri Tarun Kanti Mishra  
Chief Secretary,  
Government of Orissa,  
Qr.No.Type-VIII, No.2, Unit-1,  
Forest Park, Bhubaneswar.