

**GOVERNMENT OF ORISSA
GENERAL ADMINISTRATION DEPARTMENT**

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No.ST-32/2009-6433 /Gen., Bhubaneswar, Dated the *20th* March, 2010

From

Shri Upendra Nath Behera, IAS,
Special Secretary to Government,
Tel- 0674-2322367(O),
Fax- 0674-2416348.

To

The Joint Secretary to Government of India,
Ministry of Personnel, Public Grievances and Pensions,
DOP&T, North Block, New Delhi-110001
Chief Secretaries, Govt. of All States/Union Territories
Comptroller & Auditor General of India
2, Krushak Road, New Delhi-110001
Chairman, Central Board of Direct Taxes,
Ministry of Finance, Deptt. of Revenue,
Govt. of India, New Delhi-110001
Chairman, Central Board of Excise & Customs,
Ministry of Finance, Deptt. of Revenue,
Govt. of India, New Delhi-110002
Deputy Secretary to Govt, of India,
Ministry of Home Affairs
North Block, New Delhi
Deputy Secretary to Govt, of India,
Ministry of Forest & Environment
Paryavaran Bhawan, New Delhi
Home Department
Government of Orissa
Forests & Environment Department
Government of Orissa
G.A.(Services-I) Department
Government of Orissa

Sub: Sponsoring of names of willing and eligible officers to be considered for appointment to the post of Administrative Member in the Orissa Administrative Tribunal.

Sir,

In supersession of this Department letter No. 20326/Gen., dt.12.10.2009 I am directed to say that one post of Administrative

Member in the Orissa Administrative Tribunal, Bhubaneswar is vacant w.e.f 15.1.2010. The State Government have decided to fill up the said post from amongst eligible and willing persons from the administrative stream. The service conditions of Member in the Orissa Administrative Tribunal are governed by Orissa Administrative Tribunal (Salaries and Allowances and Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 1986 and subsequent amendments thereto and other instructions issued from Government of India from time to time.

Qualifications for appointment.

2. Under the Administrative Tribunals (Amendment) Act, 2006 (No. 1 of 2007), "a person shall not be qualified for appointment (a) as an Administrative Member, unless he has held for at least two years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is not less than that of a Secretary to the Government of India for at least two years or held a post of Additional Secretary to Government of India for at least 5 years or any other post under the Central or State Government carrying the scale of pay which is not less than that of Additional Secretary to the Government of India at least for a period of 5 years.

Provided that the officers belonging to All India Services who were or are on Central Deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary as the case may be from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary as the case may be, and the period spent on Central Deputation after such date shall count for qualifying service for the purpose of this clause".

Terms of Office

3. Under the provisions of the said Amendment Act, a Member shall hold office as such for a term of five years from the date on which he enters upon his office extendable by one more term of five years.

Other
terms and
conditions
of service

Provided that no Member shall hold office as such after he has attained the age of sixty five years. The conditions of service of Chairman and Members shall be the same as applicable to Judges of the High Court.

4. The salaries and allowances payable to and the other terms and conditions of service (including pension, gratuity and other retirement benefits) of the Chairman and Members shall be such as may be prescribed by the Central Government.

Provided that neither the salary and allowances nor the other terms and conditions of service of the Chairman or other Members shall be varied to his disadvantage after his appointment.

Provided further that where a serving Government officer is appointed as a Member, he shall be deemed to have retired from the service to which he belonged on the date on which he assumed the charge of the Member but his subsequent service as Member shall, at his option, be reckoned as a post-retirement re-employment counting to pension and other retirement benefits in the service to which he belonged.

5. As per Section 8(3) of the Administrative Tribunals Act, 1985 as amended by the Administrative Tribunal's Amendment Act, 2006, the Conditions of Service of Chairman and Members shall be the same as applicable to Judges of the High Court.

6. It is requested that the bio-data of willing and eligible Officers may kindly be forwarded to the undersigned by 31-3-2010 in the enclosed format along with the following information / particulars relating to the officers.

- i) ACRs grading for the last 10 years
- ii) Clearance from vigilance angle
- iii) Clearance from the angle of departmental proceedings.
- iv) Details of Penalty imposed, if any, during the last ten years.

The meeting of the Selection Committee is likely to be held shortly and it may not be possible to consider the names received after the date indicated above. It may also kindly be noted that persons selected for appointment should not seek extension of time and to decline to join later, without cogent reasons, which would vitiate the entire selection exercise. It is therefore requested that particulars of only those persons may be forwarded who once selected will be joining the Orissa Administrative Tribunal.

Yours faithfully,



Special Secretary to Government

Memo No. 6434 /Gen

Dated 20-03-2010

Copy forwarded to the Registrar General, Orissa High Court, Cuttack / Registrar, OAT, Bhubaneswar for information and necessary action in supersession of this Department Memo No.20327/Gen., dt.12.10.2009



Special Secretary to Government

PARTICULARS/BIO-DATA FOR THE POST OF ADMINISTRATIVE
MEMBER IN THE ORISSA ADMINISTRATIVE TRIBUNAL.

1. Name
2. Date of Birth
3. Educational Qualification
4. Whether the candidate is
 - (a) A member of All India Service or Central Service or
 - (b) A member of any State Civil Service or
 - (c) Any other category/service

(In case of an All India Service/Central Service, the name of the service, year of allotment and cadre, if any, along with the date from which in Grade-I or Group-A or Class I as the case may be should be mentioned. In case of State service, the name of the State, service and the date from which the candidate is in Grade I or Group A or Class I as the case may be, should be mentioned)
5. Date of superannuation in the present service
6. Present posting with office and residential address and Telephone Number
(Office and Residence)
7. Details of post(s) held during last 10 years.
 - (a) Secretary to Govt. of India or equivalent post(s)

<u>Name of the post(s)</u>	<u>Scale of pay</u>	<u>From</u>	<u>To</u>
(b) Additional Secretary to Govt. of India or equivalent post(s)			
<u>Name of the post(s)</u>	<u>Scale of pay</u>	<u>From</u>	<u>To</u>
 - (c) In case of central deputation to a lower post, the details of post(s) held, scale of pay, date of proforma promotion/actual promotion, period spent on Central deputation etc. as required under the proviso in para 2 of the letter.
8. Details of special knowledge and experience in dealing with establishment matters and service laws.

Signature of the Officer