

GOVERNMENT OF ORISSA
GENERAL ADMINISTRATION DEPARTMENT
REQUEST FOR PROPOSAL
HIRING OF HELICOPTER ON WET LEASE
(File No.AV.III-Res-03/2010)

Government of Orissa, General Administration Department desires to hire a **twin engined helicopter (6+2 seater)** compliant to all safety norms as prescribed by the Director General of Civil Aviation (DGCA) from time to time for flying of VIPs like Governor, Chief Minister, Ministers & other high dignitaries.

Government of Orissa, General Administration Department invites Requests for Proposal under **2 BID SYSTEM** for hiring of the Helicopter on Wet Lease. The specifications and terms & conditions are as mentioned below:

1. **SPECIFICATION AND SAFETY REQUIREMENT OF THE HELICOPTER:** The helicopter must have at least two engines. Seating capacity should be (6+2) for VIP configuration. The Helicopter must be well equipped fulfilling Instrument Flight Rule (IFR). The other mandatory items as required such as Dual Communication and Navigation System, Weather Radar, Cockpit Voice Recorder (CVR), Flight Data Recorder (FDR), Dual Mode Transponder, Auto Pilot, Global Positioning System (GPS) etc. The Rotor Craft should have Airconditioning system and Cabin interior should be well furnished for VIP operation.
2. **STATION:** The helicopter will be stationed at **Bhubaneswar** and fly to any destination as per the direction of the State Government.
3. **TENURE (DURATION) OF LEASE:** The hiring will be for one year on **Wet Lease basis** with **minimum** guaranteed flying for **twenty hours a month**. Lease can be renewed further by the State Government with consent of the operator on terms and conditions as mutually agreed upon.
4. **TERMINATION OF LEASE:** Either party i.e the State Government or the operator can terminate the lease at any time by giving **one month's notice** or payment of the one month's Fixed Monthly Charges to the other party in lieu of such notice. **However, in case the operator terminates the lease he will not be eligible for the demobilization charges from Bhubaneswar to his base.**
5. **ELIGIBILITY CRITERIA :** In order to be eligible for consideration, the bidder should be fulfilling all the requirements as indicated below :

- Should be an helicopter operator with valid Non Scheduled Operator's Permit (NSOP).
- Should have at least 3 serviceable twin engined helicopters in its fleet.
- The helicopter offered should not be more than 10 years old and should not have completed more than 6000 flying hours.
- Should have experience of operating helicopters for at least 5 years.
- Should have it's own maintenance facility.
- Should have pilots qualified for flying VIPs as per DGCA norms.
- Should have PAN of Income Tax.
- Should have Service Tax registration number.

6. **PILOT:** The helicopter must be flown by **two** experienced pilots having the required qualifications, rating and experience as prescribed by DGCA from time to time.
7. **TRAINING AND TECHNICAL SUPPORT:** All necessary trainings prescribed by the DGCA for the operational and technical personnel must be provided at the cost of Operator. The operator shall arrange the base facility of its own at Bhubaneswar.
8. **SUBMISSION OF PROPOSAL:** The proposal must be submitted in two **separate** sealed envelopes one containing the Technical Bid being superscribed "**A: TECHNICAL BID**" and the other containing the Financial Bid being superscribed "**B: FINANCIAL BID**". Both sealed envelopes must be sealed in **another cover envelop**. This sealed cover envelop should be superscribed with the words "**TENDER FOR HIRING OF HELICOPTER ON WET LEASE**". The sealed cover envelop should be addressed to: The **Director of Estates & Ex-officio Additional Secretary to Government, General Administration Department, Government of Orissa, Orissa Secretariat, Bhubaneswar, PIN-751001.**
9. **TECHNICAL BID :** The technical bid must contain the following documents:

(The related documents/copy of certificates **must be** furnished **serially in the order** as mentioned below)

- Profile of the Company.
- Detailed technical specification of the helicopter to be offered for hiring. (Also indicate the Regd. No., Year of manufacture, Manufacturer's name, number of flying hours completed in respect of the helicopter to be offered on hire).
- Details of other twin-engined helicopters having good operational capability, reliability and easy maintainability characteristics available at the disposal of the operator.
- Current Certificate of Airworthiness for the helicopter offered with all mandatory modifications complied with.
- Proof that helicopter offered is equipped with dual radio communication and navigation equipment.
- Proof that helicopters offered are equipped with ILS Localizer glider path and marker receivers for safe landing.
- Proof of the operator holding valid (NSOP) Non Schedule Operator Permit issued by DGCA, Govt. of India.
- Proof of availability of maintenance facility as per DGCA requirement.
- Copy of Certificate of incorporation issued by Registrar of Company.
- Details of company strength relating to i) No. of qualified Pilots for flying VIPs as per DGCA norms and ii) No. of Licensed Aircraft Maintenance Engineers
- Details of past performance in providing similar helicopter services on hire during the last five years (Provide the details like name & address of the Organization to which such hiring services have been provided, date of assignment, value of the

assignment etc. with copies of the work orders/agreements in support of the past performance).

- Copy of PAN.
- Copy of Service Tax registration certificate.

10. **FINANCIAL BID** : The financial bid Document must be clearly spelt out in following Format:

- a) **Fixed Monthly Charges** : (In INR)
(Inclusive of 20 hours of flying free of flying charges)
- b) **Hourly Flying Charges** : (In INR)
[Charges per hour of flying of the helicopter beyond 20 hours
Free flying in a month indicated at (a) above.]
- c) **Mobilization /Demobilization Charges**, if any, from
bidder's base to Bhubaneswar & back : (In INR)
- d) **Service Tax** if any :
- e) **Other Charges** if any (Please specify) : [In INR]

N.B: The **fixed monthly charges** shall include :

- Hiring Charges including insurance
- Assured flying of **20 Hrs per month**
- Two pilots
- Fuel for the helicopter
- Full maintenance support with spares
- All other charges not specifically mentioned in the Financial Bid.

11. **PAYMENT**: Payment shall be made on a **monthly basis** on submission of Bills.


12. **LAST DATE OF SUBMISSION OF PROPOSAL**: The eligible and interested helicopter service operators may **submit** detailed proposal along with technical bid and financial bid as instructed for the specified type of Helicopter on Wet Lease, in sealed envelopes to the Director of Estate & Ex-officio Additional Secretary to Govt., General Administration Department, Govt. of Orissa, Orissa Secretariat, Bhubaneswar-751001 during working hours on any working day upto **2.00 P.M on 7.7.2010**. Bids received after 2.00 P.M on 7.7.2010 shall be summarily rejected.

13. The tender documents shall be opened at **4.00 P.M.** on the same day as indicated above before the Purchase Committee Meeting to be held in the Conference Hall of Finance Deptt. Interested bidders may remain present at the time of opening of the tender documents either in person or through their authorized representatives.

14. **EVALUATION OF BIDS**: The Technical Bids of all bidders contained in the covers superscribed as "**A: Technical Bid**" shall be opened first and placed before the Purchase Committee for evaluation. The Financial Bids contained in the covers superscribed "**B : Financial Bid**" of only those bidders whose Technical Bids are accepted by the

Purchase Committee as having required eligibility criteria, shall be opened and placed before the Purchase Committee for evaluation. The Purchase Committee shall, upon consideration of the offers, recommend the offer of any one or more bidders for acceptance. The Purchase Committee may also recommend not to accept any offer placed before the Committee. The subjective satisfaction of the Purchase Committee with regard to any matter connected to this tender cannot be called in question by any bidder.

15. The authority reserves the right to reject any or all offers without assigning any reason thereof.
16. Any dispute arising out of this bid shall be limited to the jurisdiction of Bhubaneswar.


18/6/10
**Director of Estates and Ex-officio
Additional Secretary to Government
General Administration Department
Government of Orissa**