

Government of Orissa
Revenue & Disaster Management Department

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No. CON.AR.13/07. **293**/R(CS).,

Dated, Bhubaneswar the 1st, February, 2007.

From

Shri B.B. Nayak,
Joint Secretary to Government.

To

The Revenue Divisional Commissioner,
Central Division, Cuttack
Revenue Divisional Commissioner,
Northern Division, Sambalpur,
Revenue Divisional Commissioner,
Southern Division, Berhampur.

Sub. : Timely recording of Performance Appraisal Report (PAR) of OAS-II Officers for the Year 2005-06.

Ref. : G.A.(SE) Department Circular No.1200/PRO dated 26.04.06.

Sir,

I am directed to invite a reference to the G.A.(SE) Department Circular referred to above and to say that the Accepting Authority after recording his remarks in the P.A.R. of an officer will send the completed PAR to the Administrative Department on or before 31st March of the following year. So the PAR of each OAS-II officer for the year 2005-06 is required to be sent to this Department on or before 31.03.2007. In case the accepting authority does not submit the same by 31.03.2007, the remarks of the lower authority will be accepted as final and the PAR received after the due date will not be accepted and the same will be ignored and destroyed. So the ideology behind the objectives for recording of PAR of an officer will lose its significance. So all the officers involved in the chain of recording of PARs should complete their recording of remarks within the time limit prescribed for the purpose.

I would therefore, requested you to kindly ensure the recording of PARs of the OAS-II officers working under your administrative control for the year 2005-06 and transmit the same to this Department on or before 31.03.2007 positively. In case the PARs are yet to be initiated and recorded by the Sub-Collectors/Collectors, they may be asked to complete the same immediately and send to your office in time so as to enable your office to complete the process as per G.A.(SE) Department circular.

This may please be brought to the notice of all concerned.

Yours faithfully,

B.B.Nayak

Joint Secretary to Government

Memo No. 294/R(CS)., Dated. 01-02-2007

Copy forwarded to all Departments of Government for information and necessary action.



Joint Secretary to Government.

Memo No. 295/R(CS)., Dated. 01-02-2007

Copy forwarded to Secretary, Board of Revenue, Orissa, Cuttack/ All Collectors for information and necessary action.



Joint Secretary to Government.