

Brief history of the Organisation

The Office of the Director Public Instruction (DPIOrissa) came into existence in the state of Orissa in the year 1936 to steer head the plans , programme relating to progress of education in the advent and early days of its achieving statehood. The Director , Public Instruction , Orissa functioned as the state head in the matters of Education at all stages i.e. Primary ,Secondary , Vocational &General colleges till 1985. In the year 1985 , taking into account the astounding growth in the number of Educational Institutions , enrollment and field units and to streamline the administration , Government decided to bifurcate the Office of the DPI in to Directorate of Higher Education, Orissa and Directorate of Secondary Education Orissa. Again Government made a trifurcation and the Directorate of Elementary Education came into existence in the year 1987.

Administrative hierarchy

The Directorate of Elementary Education is located at the state Head Quarters. It is functioning in the Heads of the Department Building, Bhubaneswar. It has 75 District Inspector of Schools which are spread over 30 Districts of the State. It functions under the administrative authority of the Department of School and Mass Education, Government of Orissa.

Organizational Set up

Under the Directorate of Elementary Education , Orissa there are 75 District Inspector of Schools out of these 75 Offices 64 Offices are headed by District Inspector of Schools and rest 11 District are headed by Dy. Inspector Of Schools . 56 District Inspector Schools Offices have Dy.Inspectors to assist the D.I. of Schools in the day to day business of administration in the Office of the D.I. of Schools. There are also about 990 number of Sub-Inspector of Schools working in 314 Blocks of the State to supervise the curricular activities of the Primary Schools .

FUNCTIONING OF THE DIRECTORATE OF ELEMENTARY EDUCATION ORISSA.

Under the administrative authority of the Director, Elementary Education, Orissa who is also declared as the Head of Department , the Elementary Education of the State there exist three post of Dy. Directors Viz. Dy. Director (P&B), Dy. Director (Plg.), Dy. Director (F.E.) , one Sr. Administrative Officer , one Financial Advisor & CAO, one Establishment Officer , one Assistance State Survey Officer , one Statistical Officer , Ten Sections headed by Section Officers along with Dairy Section ,Issue and despatch Section and Audit Section in order to aid and assist to Director, Elementary Education to carry out the day to day administration as well as the field Offices effectively and efficiently .

4(b)II- Details of work assignment with the Name of the Section Officer, Branch Officers and assistant are furnished below.

Name of the section	Name of the Section officer and Assistant	Name of the Branch Officer	Work assignment
Section-I	Sri S.M.Mohanty, S.O- APIO Sri G.S. Mohanty, SA Sri S.K. Behera, SA Sri S. Pattanayak,SA Sri J. Biswal,SA S.J.A. Khan, JA Smt. A. Das, JA	Sri D. Mishra E.O. & PIO	The Section deals with Establishment and all Account matter of the Directorate. The Section also deals with RTI matter & all advances relating to directorate as well as subordinate
Section-II	Sri M.K.MallickSo Sri A.K.Samal SA SriC.C.MohapatraSA Smt .S. Murum SA Sri B. Sethy SA Sri R. k. PradhanJA	Smt. M.Dash Dy.Director (P&B) & PIO	Recognition of UP Schools, GIA , Service Conditions of aided UP Schools teachers , Correction of the date of Birth , Retirement benefit of the teachers, Conveyance allowance, Permission to new opening of UP Schools, Section teacher/Hindi teachers / Urdu teachers , Investigation of arrear claims of Govt. UP teachers & Legal Matters.
Section-III	Sri P.C. Mohanty SO Sri R. Samal SA Sri N. Jena SA Smt .M. Patra SA Sri S.P. Puhan SA Sri M. PraharaJ SA Sri M.M. Panda SA	Smt. M. Dash Dy. Director (P&B) & PIO	Recruitment of Pry. School teachers ,Vacancy position , engagement of SSS, Training period Salary , Outside journey, Service condition of Pry. Schools teachers, NOC to Oriya & English medium schools , related Court Matter , Pension cases of the Pry . school teachers
Section-IV	Sri S.C. Das SO Sri S.B. Behera SA Smt. J. Dei SA	Smt. S. Dash Dy. Director (Plg) & PIO	Scholarship and Building Matter , NFE matter, UP Common Scholarship examination, EGS matter, Natural Calamities & Students Safety Insurance

Section-V	Sri .R. Bara SO Sri S. Dhir SA Sri A. Baral SA S. Khan SA	Smt. S. Dash Dy. Director (Plg) & PIO	GIA to the Aided Educational institutions under plan scheme, plan Budget estimate, Service Condition of resource teacher, OBB Scheme & Mid-Day Meals
Section-VI	Sri B.B. Mishra SO Sk. Bahadur SA Sri B.K. MohantySA Smt. S. Kar JA	Smt. A. Prusty Sr. Administrative Officer & PIO	Transfer/Promotion of Level-III to II & I and allegation made against them. Field Establishment & other related Misc. matters like pensionary benefits of DIS & Staff, Vehicles of DIS , Leave , Annual Indent of Stationary, GPF, Opening of New Offices , Tour Diary & Tour particular of DIS
Section-VII	SriS. M. MohantySO SriK. Kanungo SA Sri P. Panda SA Sri D. Behera SA Sk. Asir SA Sri M.K. Samantaray JA	Smt. S. Pattayat AFA-Cum-Under Secretary to Govt. In charge of FA&CAO	Budget estimate & revised estimate of Non-Plan scheme, Draft appropriation, Accounts re-conciliation with A.G.Orissa, Allotment of funds to 400 DDOS for salaries in respect of PRY./UP teachers. Allotment funds for salary & budget of Up/ME schools teachers, 82 GIA Scheme, Utilization & monthly return of expenditure , Budget & allotment of Head quarter of Organization, DI of Schools , Jr. Accountants , GIA to 592 Mission Managed Pry. Schools , Lutheran Mission, Mahamaya, Maid Servant, G.M.UP Schools Kulti, 7 Intrigral Schools, Medical Advance of Govt. Pry./UP(ME) School teachers, DIs establishment & Jr. Accountant, Compliance of I/R, PAC meeting, Finance Commission, Issue of Circular and Important instructions to field Offices & CAG Reports, Civil Deposits, Festival Advance etc.

SectionVIII	Sri B.B . MishraSO Sri R.K. Jena SA Sri P.K. Mohanty SA	Smt. A. Prusty Sr. Administrative Officer & PIO	Rehabilitation Assistance Scheme
Section-IX	Sri B.Choudhury Jr. statistician SriS.K.Mohanty SP Sri G.Mallick SI Sri S.MohantySA SriS.K.Das SA Sri J.SwainSA SriP.SenapatiSA Sri M.K.MohantySA SriP.C.Chinara ACP	SriD.Mishra Statistical Officer & PIO	Collection of Educational statistics in respect of Pry. /UP & High School level of Education, +2&+3,PG level & technical Education &other Professional Education, Scrutiny and compilation of data, preparation of District abstract & state level report. Submission of the State level report to the Ministry of Human resource Development Govt. of India New Delhi.
Section-X	Sri S.Soren SO Sri M.K.Behera SA Smt.B.ParijaSA	Smt. S.Dash Dy.Director (Plg) & PIO	Public Grievance, NTBooks, General matter of Elementary Education relating to more than one Section. Misc. matters of Elementary Education, TBA .
Issue Branch	Sri N.Lenka IS Smt.S.Dei IS Sri P.Khuntia ST Smt.A.Mishra ST Sri S.K.ArcharyaST Sri B.N.Mohanty JT Sri B.MohapatraJT	Sri D. Mishra E.O. & PIO	Issue of Letters
Diary Section	Sri D.C.Mallick JD Sri P.Khatei Peon Sri S.K.Singh Peon	Sri D.Mishra E.O. & PIO	Diary works of Elementary Education

4(1)(b)(iii)

After diarizing of the letters in respect of concerned section basing on the distribution of work , the file is being processed by the Jr. Asst. / Sr. Asst. to the Director through the concerned Section Officer & Branch Officer for taking final decision in the matter .

4(1)(b)(iv)&(v)

For taking any decision , the Government Rules and Regulations /Instructions & the Record Manuals are being followed properly . It may not be out of place to mention here that the Education code /manual , Elementary cadre Rule & Amendment O.E. cadre

Rule , 1997 , Orissa Education (Establishment ,Recognition & Management of Private Upper Primary Schools) Rules 1991 , O.G.F.R. , Orissa Pension Rules , Orissa Service Code , CCA Rules And Government guide lines for R.A. Scheme are also being followed for better supervision & processing of the related files effectively for taking decision.

4(1)(b)(vi)

There are 76 number of District Inspector of Schools/ Dy. Inspector of Schools , 314 Block Development Officers and 11 Executive Officers of Municipalities /NAC are working as Drawing and Disbursing Officers in respect of Primary and Upper Primary Schools(List enclosed) . Besides some information's on Schools and their enrollment are available on the Website of OPEPA i.e. www.opepa.in

4(1)(b)(vii) & (viii)

So far as the field level functionaries are concerned in respect of proper management of Primary & Upper Primary Schools at grass root level of the system , the village Education committee , parent teachers' Association , Mother teachers' Association are functioning for the said purpose at the Village level. Similarly , cluster resource center & Block resource center are also functioning at Panchayat & Block level for effective management of the system respectively .

4(1)(b)(ix) &(x)

SERIAL NO.	NAME OF THE EMPLOYEES	DESGINATION	SCALE OF PAY	GROSS SALARY
1	PRASANTA KUMAR SAMAL	DIRECTOR		
2	MANASWINI DASH	DY . DIRECTOR (P&B)	15600-39100	42867
3	SOUDAMINI DASH	DY . DIRECTOR (PLG.)	15600-39100	35646
4	ANJANA PRUSTY	SR.ADM. OFFICER	15600-39100	31912
5	NARAYAN BEHERA	ASSO &PIO	9300-34800	24012
6	DIBAKAR MISHRA	STASTISTCAL OFFICER	9300-34800	24082
7	BHAGABATA SINGH	PA TO DIRECTOR	9300-34800	22126
8	GANESH KUMAR PATTNAIK	AUDIT SUPDT.	9300-34800	21936
9	MAHENDRA KUMAR MALLICK	SECTION OFFICER	9300-34800	25895
10	LOKANATH NANDA	ESTT. OFFICER	9300-34800	22272
12	SUBASH CHANDRA DAS	SECTION OFFICER	9300-34800	24985
13	PRAVAS CHANDRA MOHANTY	SECTION OFFICER	9300-34800	20799
14	RAMESWAR BARA	SECTION OFFICER	9300-34800	20381
15	SAMAI SOREN	SECTION OFFICER	9300-34800	23895
16	BIPIN BIHARI MISHRA	SECTION OFFICER	9300-34800	20950
17	SURENDRA MOHAN MOHANTY	SECTION OFFICER	9300-34800	20950
18	RATNAKAR SAMAL	SENIOR ASSISTANT	9300-34800	20335

19	RANJAN KUMAR JENA	SENIOR ASSISTANT	9300-34800	20335
20	AJAYA KUMAR SAMAL	SENIOR ASSISTANT	9300-34800	20335
21	CHAITANYACHARAN MOHAPATRA	SENIOR ASSISTANT	9300-34800	23891
22	SK. BAHADUR	SENIOR ASSISTANT	9300-34800	20335
23	NIRANJAN JENA	SENIOR ASSISTANT	9300-34800	22848
24	GHANASHYAM MOHANTY	SENIOR ASSISTANT	9300-34800	20335
25	MADAN MOHAN PANDA	SENIOR ASSISTANT	9300-34800	19975
26	MAHENDRA KUMAR BEHERA	SENIOR ASSISTANT	9300-34800	22848
27	PRAMOD KUMAR PANDA	SENIOR ASSISTANT	9300-34800	22848
28	SRIMATI MANJULATA PATRA	SENIOR ASSISTANT	9300-34800	19488
29	SUKANTA KUMAR BEHERA	SENIOR ASSISTANT	9300-34800	22358
30	SK. ASHIR	SENIOR ASSISTANT	9300-34800	20781
31	SANKARSAN DHIR	SENIOR ASSISTANT	9300-34800	20781
32	DINABANDHU BEHERA	SENIOR ASSISTANT	9300-34800	21828
33	SALGEMANI MURMU	SENIOR ASSISTANT	9300-34800	18618
34	SAKTI PRASAD PUHAN	SENIOR ASSISTANT	9300-34800	20441
35	BINAYA KUMAR MOHANTY	SENIOR ASSISTANT	9300-34800	17725
36	SUBRAMANYU PATTNAIK	SENIOR ASSISTANT	9300-34800	17435
37	ASWINI KUMAR BARAL	SENIOR ASSISTANT	9300-34800	17435
38	BANDANA PARIJA	SENIOR ASSISTANT	9300-34800	17435
39	SAJID KHAN	SENIOR ASSISTANT	9300-34800	20441
40	KARTIKESWAR KANUNGO	SENIOR ASSISTANT	9300-34800	21121
41	PRASANTA KUMAR MOHANTY	SENIOR ASSISTANT	9300-34800	20441
42	DIGAMBAR SETHY	SENIOR ASSISTANT	9300-34800	20074
43	SRIMATI JAMUNA DEI	SENIOR ASSISTANT	9300-34800	17435
44	JAGANATH BISWAL	SENIOR ASSISTANT	9300-34800	19489
45	MINAKETAN PRAHARAJ	SENIOR ASSISTANT	9300-34800	18918
46	SALIM JAWID ALI KHAN	JR.ASSISTANT	5200-20200	10858
47	SWARNA PRAVA KAR	JR.ASSISTANT	5200-20200	10933
48	RABINDRA KUMAR PRADHAN	JR.ASSISTANT	5200-20200	12730
49	ANURADHA DAS	JR.ASSISTANT	CONS.PAY	4000
50	MANOJ KUMAR SAMANTARAY	JR.ASSISTANT	5200-20200	10858
51	SUKANTA CHANDRA DASH	SR.STENO	9300-34800	19528
52	APARNA KUMARI SAHOO	SR.STENO	9300-34800	19488
53	SANJIB NARAYAN KAR	JR.STENO	5200-20200	13897
54	BHARAT CHANDRA PARIDA	SR.STENO	9300-34800	19829
55	SUJATA KUMARI SETHI	JR.STENO	5200-20200	18019
56	RANJAN KUMAR RATHA	AUDITOR	9300-34800	22168
57	NITYANANDA LENKA	ISSUE SUPDT.	9300-34800	18234
58	PRAHALLAD KHUNTIA	SR.TYPIST	5200-20200	14446
59	SANJUKTA DEI	ISSUE SUPDT.	5200-20200	16935
60	ASALATA MISHRA	SR.TYPIST	5200-20200	13706
61	SUSANTA KUMAR ACHARYA	SR.TYPIST	5200-20200	12999
62	BICHITRA NANDA MOHANTY	JR.TYPIST	5200-20200	13372
63	DHRUBA CHARAN MALLICK	JR.DIARIST	5200-20200	10185

64	SUSANTA KUMAR MOHANTY	STASTISTCAL SUP.	9300-34800	24643
65	GIRIDHARI MALLIK	STASTISTCAL INV.	9300-34800	19975
66	SAUMENDRA KUMAR MOHANTY	STASTISTCAL ASST.	9300-34800	22848
67	SUPRIYA KUMAR DAS	STASTISTCAL ASST.	9300-34800	17122
68	JAMESWAR SWAIN	STASTISTCAL ASST.	9300-34800	20074
69	PREMANANDA SENAPATI	STASTISTCAL ASST.	9300-34800	20149
70	MANOJ KUMAR MOHANTY	STASTISTCAL ASST.	9300-34800	20149
71	BIDYADHAR CHOUDHURY	JR. STASTICIAN	9300-34800	24861
72	HADIBANDHU ROUT	ARTIST	9300-34800	24905
73	PURNA CHANDRA CHINARA	ARTIST - CUM-PHO	9300-34800	20074
74	PRASAN KUMAR MOHANTY	SR.LIT.ASST.	5200-20200	13572
75	ABHAYA KUMAR ROUSTRAY	DAFTARY	4440-7440	10812
76	KARTIKESWAR PARIDA	PEON	4440-7440	11158
77	PATITAPABANA KHATEI	PEON	4440-7440	10832
78	TRILOCHAN SAMAL	PEON	4440-7440	9242
79	KARTIKA CHANDRA BEHERA	PEON	4440-7440	10982
80	KRISHNA CHANDRA PATI	PEON	4440-7440	10832
81	SAKUNTALA DAS	PEON	4440-7440	10832
82	ARJUN CHARAN SAMAL	PEON	4440-7440	9242
83	BISHNU PRASAD BARIK	PEON	4440-7440	9103
84	DEBENDRA KUMAR PARIDA	PEON	4440-7440	10492
85	SANTOSH KUMAR SINGH	PEON	4440-7440	10669
86	ANANTA PRASAD DASH	PEON	4440-7440	10669
87	PRASANTA KUMAR SAHOO	PEON	4440-7440	10669
88	BHANJA KISHORE MUKHI	PEON	4440-7440	10356
89	SARASWATI PATTNAIK	PEON	4440-7440	8813
90	NILAMBER SAMAL	DRIVER	5200-20200	13342
91	BHAGI RATHI MOHAPATRA	JR.TYPIST	5200-20200	10948
92	BASUDEV SWAIN	PEON	4440-7440	8486
93	SHYAMABANDHU BEHERA	SENIOR ASSISTANT	4750-7500	13506
94	NIRANJAN MOHAPATRA	PEON	2610-3540	6437

4(1)(b)(xi)

Budget Provision for Expenditure during the Financial year 2008-09 (Non-Plan)

Sl. No.	Scheme	Budget Provision	Supplementary	Total
1	Direction and Administration	18733000	7582000	26315000
2	Govt. Pry. School	11511398000	4855324000	16366722000
3	Govt. UP. School	2800305000	1179763000	3980068000

4	Asst. to N.G. Pry. School - 0974	54036000	3192000	57228000
5	(2092) N.G. Pry. School Transferred from State Plan	6531000	2787000	9318000
6	Block Grant to New Life Education Trust	1144000		1144000
7	0977- N.G. UP schools	31157000		31157000
8	2093- N.G. UP school (609)	171666000	40730000	212396000
9	104- Inspection (DI + Accountant)	331156000	137480000	468636000
10	109 scheme	2640000		2640000
11	110 Examination	570000		570000
12	800 Other Expenditure			
	41122- GIA to Kulti (WB)	48000	67000	115000
	41019-Grant to CLC	115000	0	115000
	Total	14929499000	6226925000	21156424000
13	Charged	100000		100000

Budget Provision for Expenditure during the Financial year 2008-09 (Plan) Rs. in TRS

1	state matching contribution	755000	755000
	for SSA (State sector)		
2.	state matching contribution	2107040	2107040
	for SSA (District sector)		
3.	Implementation of DPEP	49500	49500
4.	state matching contribution	257961	257961

for KGBV		
5. Pre-metric scholarship at Primary level	49998	49998
6. Payment of G.I.A.to Primary Schools out side the state	350	350
7. Grant to New life Trust	2900	2900
8. Taken Over Urban Municipality Pry. Schools	19094	19094
9. Taken Over Urban Municipality Upper Pry. Schools	22223	22223
10. Block Grant to newly eligible U. p. schools	68267	68267
11. Engagement of contact Urdu Teacher in Govt. Upper Pry. Schools.	192	192
12. Engagement of contact Urdu Teacher in Non- Govt. Upper Pry Schools	168	168

TOTAL	3332693	3332693
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4(1)(b)(xii) & (xiii)

Not Applicable

4(1)(b)(xiv)

Please visit the Web site www.opepa.in

4(1)(b)(xv)

The Office of the Public Information Officer in respect of Directorate of Elementary Education Orissa extends facilities available to citizen for obtaining information during the office hour as per the prescribed norms and guidelines under RTI ACT' 2005.

4(1)(b)(xvi)

1st Appellate Authority :- Sri Prasanta Kumar Samal.
Director ,Elementary Education ,Orissa

Public Information Officers:- 1-Smt. A. Pursty Sr. Administrative Officer
2- Smt. Mamaswani Dash Dy. Director (P&B)
3- Smt. Soudamini Dash Dy. Director (Plg)
4- Sri Narayan Behera , Assistant State Survey Officer
5- Sri Dibakar Mishra , Estt. Officer
6 - Sri Dibakar Mishra , Statistical Officer

Office of the Directorate of Elementary Education Orissa

4(1)(b)(xvii)

The number of cases received for disposal under RTI ACT' 2005 during the year 2008 in respect of Directorate of Elementary Education Orissa is 149 & all applications are disposed off .

TELEPHONE NUMBERS OF OFFICERS DIRECTORATE OF ELEMENTARY EDUCATION ORISSA

Name of the Officer	Designation	EPABX TEL.NO	Office Tele No	FAXNO.
Sri Prasanta Kumar Samal	Director	3235	2395642	2396053
Smt. Manswani Dash	Dy. Director(P&B)/PIO	3236		
Smt. Soudamini Dash	Dy. Director(Plg.)/PIO	3241		
Smt. Anjana Pursty	Sr. Adm. Officer	3238		
Smt. Sarojini Pattayat	F.A.&CAO	3237		
Sri Narayan Behera	A.S.S.O.& PIO	3244		
Sri Dibakar Mishra	Stastical Officer/PIO	3255		
Sri Lokanath Nanda	Estt. Officer / PIO	3239		
Sri Surendra Mohan Mohanty	Section Officer	3246		
Sri Mahendra Kumar Mallick	Section Officer	3249		
Sri Subash Chandra Das	Section Officer	3256		
Sri Rameswar Bara	Section Officer			
Sri Bipini Bihari Mishra	Section Officer	3249		
Sri Surendra Mohan Mohanty	Section Officer			
Sri Pravas Chandra Mohanty	Section Officer	3250		
Sri Somai Soren	Section Officer	3242		
Sri Susanta Kumar Mohanty	Stastical Supervisor			
Sri Nityananda Lenka	Issue Superitendent	3251		