



<b>10.</b>	<b>Income Tax PAN No. :</b> (Attested copies must be enclosed)	
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**11. Details of Works executed in OCCL during last 3 years :**

Sl. No.	Name of Work	Name of Project	Agmt. No.	Date of		Completed / If in Progress, % of work done	Remarks
			Agmt.Amt.	Commencement	Completion		

*N.B.- Pl. attach photo copies of relevant documents in support of above information & separate sheets if the space provided above is insufficient.*

**12. Details of Works executed in other Govt. U.T./Deptts./Agency during last 3 years:**

Sl. No.	Name of Work	Name of Project	Agmt. No.	Date of		Completed / If in Progress, % of work done	Remarks
			Agmt.Amt.	Start	Completion		

*N.B.- Pl. attach photo copies of relevant documents in support of above information & separate sheets if the space provided above is insufficient.*

Place :- .....

Date :- .....

Signature of Job-Worker

**For Office Use only**

The Enlistment of Sri / M/s. ....  
 Regn. No.- ..... is renewed with effect from dt. ....  
 and valid upto dt. ....

Renewal (Non-refundable) fees of Rs. .... deposited vide M.R.  
 No. .... Dt. ....

**Jr./Sr. Accountant**

**Senior Manager (Civil)**

**General Manager (Civil)**

## INFORMATION SHEET

1. This Application Form filled-in, **signed and stamped** with rubber seal on each page and complete in all respects with all enclosures should be submitted in original to the Senior Manager (Civil), Orissa Construction Corporation Ltd., Unit-8, Gopabandhu Nagar, Bhubaneswar – 751 012 (Orissa).
2. Attach photocopy of the **Money Receipt** amounting to Rs. .... if Non-Refundable Renewal Fees has been deposited.  
*(See Table below for prescribed Non-Refundable Renewal Fees for the particular Category & Grade)*
3. Enclose 03 (Three) Nos. of recently taken **passport size photographs**, duly **attested** by a Gazetted Officer (at the backside) and **signed** by the applicant (on the front side).
4. Please enclose the original Enlistment Certificate issued to you by this office along with this application.
5. This Renewal is **valid for a period of Three Years** from the date of acceptance/approval by OCCL.

### TABLE

(PRESCRIBED NON-REFUNDABLE RENEWAL FEES)

Sl. No.	CATEGORY	GRADE	Non-Refundable Renewal Fees
1	CIVIL	C-I	Rs.2,500.00
2		C-II	Rs.1,500.00
3		C-III	Rs.1,000.00
4		C-IV	Rs.500.00
5	MECHANICAL	M-I	Rs.2,500.00
6		M-II	Rs.1,500.00
7		M-III	Rs.1,000.00
8		M-IV	Rs.500.00
10	ELECTRICAL	EHT	Rs.1,000.00
11		ELT	Rs.500.00

To  
The Senior Manager (Civil),  
O.C.C. Ltd,  
Bhubaneswar – 751 012.

**Sub :- Deposit of Non-refundable fees for Renewal of Enlistment in OCCL**

Sir,

With reference to above, I/We\* am/are depositing herewith an amount of Rs.2500.00 / 1500.00 / 1000.00 / 500.00 in shape of Cash / D.D. No. ....  
Dt..... towards Non-refundable fees for Renewal of Enlistment in OCCL in the Grade C-I / C-II / C-III / C-IV / M-I / M-II / M-III / M-IV / EHT / ELT. (\*Strike out whichever is not applicable)

Thanking you.

Yours faithfully,

Place :- .....

Date :- .....

Enlistment No.- \_\_\_\_\_

Signature of Applicant

#Name :- .....

Address :- .....

PIN - .....

Phone - .....

# In case of a Company/Firm, mention the name of the Managing Director & Regd. Office address.

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**FOR OFFICE USE ONLY**

Please receive Rs. .... from Sri/ M/s .....  
..... towards non-refundable renewal of enlistment fees in  
the Grade .....

**Cash Section, Head Office**

**Senior Manager (Civil)  
O.C.C. Ltd., Bhubaneswar**